

**SHREWSBURY BOROUGH BOARD OF EDUCATION
SHREWSBURY, NEW JERSEY
REGULAR MEETING
TUESDAY, DECEMBER 11, 2012
AGENDA**

1.0 Opening Procedures

- 1.1 Call to order – 7:30 p.m.
- 1.2 Flag salute
- 1.3 Opening Statement

“Public notice of this was faxed to the Asbury Park Press on April 24, 2012 in accordance with the Open Public Meetings Act PL 1975 CH 231, effective January 16, 1976. Notice has been posted in the Fern Ross entrance and Bell Foyer entrance to Shrewsbury Borough School. A copy of this notice is also on file in the office of the Borough Clerk.”

1.4 Roll Call:

- | | |
|----------------|------------------------------------|
| Mrs. Barnes | Mr. Nelson |
| Mr. Costa | Mrs. Rieger |
| Ms. Hennelly | Mrs. Ward |
| Mrs. Kachinski | Mr. MacConnell, Superintendent |
| Mrs. Keale | Ms. Avento, Business Administrator |
| Mrs. Konefal | |

2.0 Closed Executive Session

- 2.1 It was motioned by _____, seconded by _____, to move into Closed Executive Session at _____ p.m. to discuss confidential personnel matters or Board Business and/or matters of attorney/client privilege and/or matters of litigation and/or negotiations or contractual matters from which the public may be excluded. Minutes of this meeting will be made available to the public when the need for confidentiality no longer exists.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barnes					
Mrs. Keale					
Mrs. Konefal					
Mr. Nelson					
Mrs. Rieger					
Mrs. Ward					
Mr. Costa					
Ms. Hennelly					
Mrs. Kachinski					

On a voice vote, _____ members voted yes, _____ members were absent.

2.2 It was motioned by _____, seconded by _____, to reconvene into public session at _____ p.m.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barnes					
Mrs. Keale					
Mrs. Konefal					
Mr. Nelson					
Mrs. Rieger					
Mrs. Ward					
Mr. Costa					
Ms. Hennelly					
Mrs. Kachinski					

On a voice vote, _____ members voted yes, _____ members were absent.

3.0 Communications

4.0 Public Participation – Agenda Items Only

5.0 Superintendent’s Report – Mr. MacConnell

*5.1 Superintendent’s Report

➤ Student Acknowledgements:

Fall Sports 8th Grade Participants
 NJASK Honorees

➤ Superintendent’s Report

➤ Presentation on the NJASK Scores

It was motioned by _____, seconded by _____ to approve item 5.2 as listed:

5.2 Recommend the Board of Education approve the revised calendar for the 2012 -2013 school year. (Attachment 5.2)

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barnes					
Mrs. Keale					
Mrs. Konefal					
Mr. Nelson					
Mrs. Rieger					
Mrs. Ward					
Mr. Costa					
Ms. Hennelly					
Mrs. Kachinski					

On a roll call vote, _____ members voted yes, _____ members were absent.

6.0 Business Administrator’s Report – Ms. Avento

It was motioned by _____, seconded by _____, to approve items 6.1 through 6.1.2 as listed:

6.1 Recommend that the Board of Education approve the following minutes as listed:

6.1.1 Executive Session Meeting Minutes, November 13th, 2012

6.1.2 Regular Meeting Minutes, November 13th, 2012

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barnes					
Mrs. Keale					
Mrs. Konefal					
Mr. Nelson					
Mrs. Rieger					
Mrs. Ward					
Mr. Costa					
Ms. Hennelly					
Mrs. Kachinski					

On a voice vote, _____ members voted yes, _____ members were absent.

7.0 Facilities Committee – Mr. Nelson

7.1 Committee Report

Mr. Nelson reported that the Committee met prior to the board meeting and discussed the following:

8.0 Finance Committee – Mr. Nelson

8.1 Committee Report

Mr. Costa reported that the Committee met prior to the Board Meeting to review the bills and claims, discuss budget strategies & current status of the budget, reviewed ongoing state directives and the items listed below:

It was motioned by _____, seconded by _____, to approve items 8.2 through 8.9 as amended:

*8.2 Recommend that the Board of Education approve the following bills:

November 2012 Payroll – 2 nd half	\$ 144,057.95
December 2012 Payroll – 1 st half	\$ 213,827.52
December 2012 Bills & Claims	<u>\$ 140,935.75</u>
Total	\$ 498,821.22

*8.3 Recommend that the Board of Education approve the following transfers within the 2012-2013 General Fund as listed:

<u>FROM</u>	<u>AMOUNT</u>	<u>TO</u>	<u>AMOUNT</u>
11-000-230-610-01 Gen. Admin Supplies Rcl for Addt'l Funds Needed	478	11-000-240-610-01 School Admin Gen Supplies	478
11-212-100-610-01 Star Program Supplies Rcl for Addt'l Funds Needed	225	11-212-100-101-03 Stars Subs	225
11-212-100-610-01 Star Program Supplies Rcl for Addt'l Funds Needed	20	11-212-100-320-01 Professional Services	20

8.4 Pursuant to N.J.A.C. 6:20-2.13(e), I certify that as of November 30, 2012, after review of the appropriations section of the monthly financial reports and upon consultation with appropriate district officials, to the best of my knowledge no major account or fund has been overextended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

 Debora Avento

 Date

8.5 Recommend that the Board Secretary's Report for the month of October 2012 with the respective Treasurer's Report be accepted, filed for audit, attached to, and made part of the official minutes of this meeting.

8.6 Recommend that the Board of Education retroactively approve Hybridge for an ABA and STARS Program Behavioral Consultation for one half hour of services on August 9th, 2012 at the rate of \$60.00 for the 2012-2013 school year.

- 8.7 Recommend that the Board of Education retroactively approve Small Factory Productions to provide social skills training for student #209 as per the student’ s IEP from October 29, 2012 to June 3, 2013 for 24 sessions at the rate of \$40/session for a total of \$960 for the 2012-20013 school year.
- 8.8 Recommend that the Board of Education approve the allowable financial records for the district prior to 2005 to be disposed of pursuant to the Records Retention Act.
- *8.9 Recommend that the Board of Education approve the following damaged/obsolete computer items listed to be discarded for the 2012-2013 school year as follows:

<u>Item</u>	<u>Serial Number</u>	<u>Reason</u>
Computer Mouse	8B8270WLDYLTB	Damaged/non-repairable
Computer Mouse	8B8270WK7YLTB	Damaged/non-repairable
Computer Mouse	8B8270WM3YLTB	Damaged/non-repairable
Computer Mouse	8B8270WJSYLTB	Damaged/non-repairable
Keyboard	3382407URXXGA	Damaged/non-repairable
HP Deskjet 812C printer	MY95S120Y1	Damaged/non-repairable
1 Swingstar Drumset		Damaged/non-repairable
1 Turbo Drumset		Damaged/non-repairable
10 Snare Drums		Damaged/non-repairable
1 HP230 Roland Digital Keyboard/Piano		Damaged/non-repairable
1 Casio WK-1200 Keyboard		Damaged/non-repairable
1 Peavey 112 Bass Amplifier/Speaker		Damaged/non-repairable

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barnes					
Mrs. Keale					
Mrs. Konefal					
Mr. Nelson					
Mrs. Rieger					
Mrs. Ward					
Mr. Costa					
Ms. Hennelly					
Mrs. Kachinski					

On a roll call vote, _____ members voted yes, _____ members were absent.

9.0 Curriculum Committee – Mrs. Rieger

9.1 Committee Report

Mrs. Rieger reported that the Committee met on _____ and discussed the following:

It was motioned by _____, seconded by _____, to approve item 9.2 as listed:

12.0 Old Business

13.0 New Business

14.0 Public Participation

15.0 President's Comments – Mrs. Kachinski

16.0 Closed Executive Session

16.1 It was motioned by _____, seconded by _____, to move into Closed Executive Session at _____ p.m. to discuss confidential personnel matters and/or matters of attorney/client privilege and/or matters of litigation and/or negotiations or contractual matters from which the public may be excluded. Minutes of this meeting will be made available to the public when the need for confidentiality no longer exists.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barnes					
Mrs. Keale					
Mrs. Konefal					
Mr. Nelson					
Mrs. Rieger					
Mrs. Ward					
Mr. Costa					
Ms. Hennelly					
Mrs. Kachinski					

On a voice call vote, _____ members voted yes, _____ members were absent.

16.2 It was motioned by _____, seconded by _____, to reconvene into public session at _____ p.m.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barnes					
Mrs. Keale					
Mrs. Konefal					
Mr. Nelson					
Mrs. Rieger					
Mrs. Ward					
Mr. Costa					
Ms. Hennelly					
Mrs. Kachinski					

On a voice vote, _____ members voted yes, _____ members were absent.

17.0 Adjournment

17.1 It was motioned by _____, seconded by _____, to adjourn the meeting at _____ p.m.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barnes					
Mrs. Keale					
Mrs. Konefal					
Mr. Nelson					
Mrs. Rieger					
Mrs. Ward					
Mr. Costa					
Ms. Hennelly					
Mrs. Kachinski					

On a voice vote, _____ members voted yes, _____ members were absent.