

**SHREWSBURY BOROUGH BOARD OF EDUCATION
SHREWSBURY, NEW JERSEY
REGULAR MEETING
TUESDAY, JANUARY 17, 2017
AGENDA**

1.0 Opening Procedures

1.1 Call to order – 6:30 p.m.

1.2 Flag salute

1.3 Opening Statement

“Public notice of this was emailed to the Asbury Park Press on January 4, 2017 in accordance with the Open Public Meetings Act PL 1975 CH 231, effective January 16, 1976. Notice has been posted in the Fern Ross entrance and Bell Foyer entrance to Shrewsbury Borough School. A copy of this notice is also on file in the office of the Borough Clerk.”

1.4 Roll Call:

Mrs. Barber

Mrs. Groom

Mrs. Hemel

Mrs. Hepburn-Goldberg

Mrs. Rose

Mr. Sweeney

Mr. White

Mrs. Laughlin

Mrs. Konefal

Mr. MacConnell, Superintendent

Ms. Avento, Business Administrator

Mr. William Donio, Board Attorney

1.5 Mission Statement

The mission of the Shrewsbury Borough School District, a system built on successful cooperation among family, school and community, is to prepare all students to achieve excellence and to become responsible citizens through rigorous educational programs consistent with the New Jersey Core Curriculum Content State Standards and which respect individual differences and diversity. Students will be prepared to meet the challenges presented in the regional high school and the world beyond.

2.0 Closed Executive Session

2.1 It was motioned by M_____, seconded by M_____, to move into Closed Executive Session at _____ p.m. to discuss confidential personnel matters or Board Business and/or matters of attorney/client privilege and/or matters of litigation and/or negotiations or contractual matters from which the public may be excluded. Minutes of this meeting will be made available to the public when the need for confidentiality no longer exists.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber					
Mrs. Groom					
Mrs. Hemel					
Mrs. Hepburn-Goldberg					
Mrs. Rose					
Mr. Sweeney					
Mr. White					
Mrs. Laughlin					
Mrs. Konefal					

On a voice vote, _____ members voted yes, _____ member was absent.

- 2.2 It was motioned by M _____, seconded by M _____, to reconvene into public session at _____ p.m.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber					
Mrs. Groom					
Mrs. Hemel					
Mrs. Hepburn-Goldberg					
Mrs. Rose					
Mr. Sweeney					
Mr. White					
Mrs. Laughlin					
Mrs. Konefal					

On a voice vote, _____ members voted yes, _____ member was absent.

3.0 Communications ~ There are no Communications

4.0 Public Participation ~ Agenda Items Only

5.0 Superintendent’s Report ~ Mr. MacConnell

- 5.1 Superintendent’s report:

It was motioned by M _____, seconded by M _____, to approve items 5.2 through 5.3 as listed:

- 5.2 Recommend that the Board of Education approve the District HIB Report for the month of December 2016.

- 5.3 Recommend the Board of Education approve the submission of the EVVR and HIB Investigations, Training and Programs Report for the January 2017 submission for the 2016-2017 school year as required.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber					
Mrs. Groom					
Mrs. Hemel					
Mrs. Hepburn-Goldberg					
Mrs. Rose					
Mr. Sweeney					
Mr. White					
Mrs. Laughlin					
Mrs. Konefal					

On a voice vote, _____ members voted yes, _____ member was absent.

6.0 Business Administrator’s Report ~ Ms. Avento

It was motioned by M_____, seconded by M_____, to approve items 6.1 through 6.1.4 as amended:

- 6.1 Recommend that the Board of Education approve the following minutes as amended:

- 6.1.1 Executive Session Meeting Minutes, December 20th, 2016
- 6.1.2 Regular Meeting Minutes, December 20th, 2016
- 6.1.3 Reorganization Meeting Minutes, January 3rd, 2017
- 6.1.4 Executive Reorganization Meeting Minutes, January 3rd, 2017

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber					
Mrs. Groom					
Mrs. Hemel					
Mrs. Hepburn-Goldberg					
Mrs. Rose					
Mr. Sweeney					
Mr. White					
Mrs. Laughlin					
Mrs. Konefal					

On a voice vote, _____ members voted yes, _____ member was absent.

7.0 Facilities Committee ~ Mr. Sweeney

- 7.1 Committee Report

Mr. Sweeney reported that Committee met on January 11th, 2017 and discussed the following:

8.0 Finance Committee ~ Mr. Sweeney

8.1 Committee Report

Mr. Sweeney reported that the Committee met on January 11th, 2017 and reviewed the bills and claims, transfers, discussed the 2017-2018 budget strategies, current status of the budget, reviewed ongoing state directives and the items listed below.

It was motioned by M_____, seconded by M_____, to approve items 8.2 through 8.13 as listed:

8.2 Recommend that the Board of Education approve the following bills:

January 2017 Payroll – 1 st half	\$ 239,904.85
January 2017 Bills & Claims	<u>\$ 76,443.05</u>
Total	\$ 316,347.90

8.3 Recommend that the Board of Education approve the following transfers within the 2016-2017 General Fund as listed:

<u>FROM</u>	<u>AMOUNT</u>	<u>TO</u>	<u>AMOUNT</u>
11-190-100-610-50 Instructional Equip. Rcl For Addtl Funds Needed	\$1,600	11-000-100-561-00 Tuition Other LEA	\$1,600
11-000-230-339-07 ACA Reporting Rcl For Addtl Funds Needed	\$2,200	11-000-230-610-02 Election Expenses	\$2,200

8.4 Pursuant to N.J.A.C. § 6A:23A-16.10(c) (3), I certify that as of December 31, 2016, after review of the appropriations section of the monthly financial reports and upon consultation with appropriate district officials, to the best of my knowledge no major account or fund has been overextended in violation of N.J.A.C. § 6A:23A-16.10(c) (3), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Debora Avento

Date

8.5 Recommend that the Board Secretary's Report for the month of November 2016 with the respective Treasurer's Report be accepted, filed for audit, attached to, and made part of the official minutes of this meeting.

8.6 Recommend that the Board of Education approve CNNH for a Neurological Evaluation for student #5294 at the cost of \$600 for the 2016-2017 school year.

8.7 Recommend that the Board of Education approve the annual contract renewal for Promedia for maintenance & support of the wireless network in the amount of \$2,672.76 for the 2016-2017 school year.

8.8 Recommend that the Board of Education approve the annual contract renewal for Promedia for maintenance & support of the regular network and servers in the amount of \$10,944 for the 2016-2017 school year.

- 8.9 Recommend that the Board of Education approve Promedia for the installation of six (6) additional security cameras in the amount of \$17,389.02 for the 2016-2017 school year.
- 8.10 Recommend that the Board of Education approve water testing as required by the Department of Education at a cost not to exceed \$2,000 for the 2016-2017 school year.
- 8.11 Recommend that the Board of Education approve roof infrared testing for a cost not to exceed \$5,000 for the 2016-2017 school year.
- 8.12 Recommend that the Board of Education approve Coskeys Electronics for the installation of additional emergency management measures at a cost of \$7,450 for the 2016-2017 school year.
- 8.13 Recommend that the Board of Education approve the purchase of outdoor maintenance equipment from Lawes at the cost of \$10,000 for the 2016-2017 school year.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber					
Mrs. Groom					
Mrs. Hemel					
Mrs. Hepburn-Goldberg					
Mrs. Rose					
Mr. Sweeney					
Mr. White					
Mrs. Laughlin					
Mrs. Konefal					

On a roll call vote, _____ members voted yes, _____ member was absent.

9.0 Curriculum Committee ~ Mrs. Barber

9.1 Committee Report

Mrs. Barber reported that the Committee met on January 10th, 2017 and discussed the following:

It was motioned by M_____, seconded by M_____, to approve item 9.2 and 9.4 as listed:

- 9.2 Recommend that the Board of Education approve the following school activity trip for the cost of transportation for the 2016-2017 school year:

Class/Group:	SBS Concert Band
Destination:	Red Bank Regional
Date(s):	January 23, 2017
Cost of Trip:	-0-
Cost of Transportation:	\$195

- 9.3 Recommend that the Board of Education approve the following field trips at no cost to the Board of Education for the 2016-2017 school year. All costs to be paid by students and SPTG:

Class/Group: 6th Grade
 Destination: PEEC (Pocono Environmental Education Ctr.)
 Date(s): May 17th & 19th, 2017
 Cost of Trip: \$12,000
 Cost of Transportation: \$ 4,300

Class/Group: 7th Grade
 Destination: New York
 Date(s): May 10th, 2017
 Cost of Trip: \$12,000
 Cost of Transportation: Transportation included in the cost of trip

Class/Group: 8th Grade
 Destination: Washington DC
 Date(s): May 31st & June 2nd, 2017
 Cost of Trip: \$23,000
 Cost of Transportation: Transportation included in the cost of trip

- 9.4 Recommend that the Board of Education approve the following professional development for travel reimbursement expenditures at the state rate of .31 cents per mile for the 2016-2017 school year as listed:

<u>Staff Member</u>	<u>Program/ Workshop/Training</u>	<u>Date</u>	<u>Mileage</u>	<u>Cost</u>
Kristina Stokhamer	Spec. Ed. Legal Update	1/20/17	\$15.44	
Debi Avento	OPRA Workshop	1/20/17	\$13.39	\$99
Alison Wiesel	RBR Articulation (Science)	2/10/17	\$ 1.67	-0-
Laura Gammoh	Google Boot Camp Matawan/Aberdeen Regional	2/16/17	\$ 5.00	\$150
Jennifer Metzler	Google Boot Camp Matawan/Aberdeen Regional	2/16/17	\$20.91	\$150
Debby Agro	Google Boot Camp Matawan/Aberdeen Regional	2/16/17	\$ 5.00	\$150
Allison Wiesel	Google Boot Camp Matawan/Aberdeen Regional	2/16/17	\$16.72	\$150
Emily Cuervo	Google Boot Camp Matawan/Aberdeen Regional	2/16/17	\$10.16	\$150
Mike Pettit	Health/PE Sharing Session	3/24/17	\$15.02	-0-
Val Chervenak	Health/PE Sharing Session	3/24/17	\$16.33	-0-

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber					
Mrs. Groom					
Mrs. Hemel					
Mrs. Hepburn-Goldberg					
Mrs. Rose					
Mr. Sweeney					
Mr. White					
Mrs. Laughlin					
Mrs. Konefal					

On a roll call vote, _____ members voted yes, _____ member was absent.

10.0 Personnel Committee ~ Mrs. Laughlin

Personnel omitted until after the Committee Meeting.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber					
Mrs. Groom					
Mrs. Hemel					
Mrs. Hepburn-Goldberg					
Mrs. Rose					
Mr. Sweeney					
Mr. White					
Mrs. Laughlin					
Mrs. Konefal					

On a roll call vote, _____ members voted yes, _____ member was absent.

11.0 Policy ~ Mrs. Laughlin

11.1 Committee Report

Mrs. Hemel reported that the Committee did not meet.

It was motioned by M_____, seconded by M_____, to approve item 11.2 as listed:

- 11.2 Recommend the Board of Education approve Policy Alert # 210 for 1st reading for the 2016-2017 school year.

Policy Alert #210:

- Policy & Regulation # 1510-Americans with Disabilities Act (M) (Revised)
- Policy # 2415.30 Title 1-Educational Stability for Children in Foster Care (M) (Revised)
- Policy & Regulation # 2418-Section 504 of the Rehabilitation Act of 1043-Students - (M)
- Policy & Regulation # 5116-Education of Homeless Children (Revised)
- Policy 5330.04-Administering an Opioid Antidote (New)
- Policy & Regulation # 8330-Student Records (M) (Revised)

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber					
Mrs. Groom					
Mrs. Hemel					
Mrs. Hepburn-Goldberg					
Mrs. Rose					
Mr. Sweeney					
Mr. White					
Mrs. Laughlin					
Mrs. Konefal					

On a roll call vote, _____ members voted yes, _____ member was absent.

12.0 School and Community Relations ~ Mrs. Hemel

12.1 Committee Report

Mrs. Hemel reported that the Committee did not meet.

13.0 Old Business ~

14.0 New Business ~

15.0 Public Participation ~

16.0 President's Comments ~

17.0 Closed Executive Session

- 17.1 It was motioned by M _____, seconded by M _____, to move into Closed Executive Session at _____ p.m. to discuss confidential personnel matters and/or matters of attorney/client privilege and/or matters of litigation and/or negotiations or contractual matters from which the public may be excluded. Minutes of this meeting will be made available to the public when the need for confidentiality no longer exists.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber					
Mrs. Groom					
Mrs. Hemel					
Mrs. Hepburn-Goldberg					
Mrs. Rose					
Mr. Sweeney					
Mr. White					
Mrs. Laughlin					
Mrs. Konefal					

On a voice call vote, _____ members voted yes, _____ members were absent.

- 17.2 It was motioned by M _____, seconded by M _____, to reconvene into public session at _____ p.m.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber					
Mrs. Groom					
Mrs. Hemel					
Mrs. Hepburn-Goldberg					
Mrs. Rose					
Mr. Sweeney					
Mr. White					
Mrs. Laughlin					
Mrs. Konefal					

On a voice call vote, _____ members voted yes, _____ members were absent.

18.0 Adjournment

18.1 It was motioned by M_____, seconded by M_____, to adjourn the meeting at _____ p.m.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber					
Mrs. Groom					
Mrs. Hemel					
Mrs. Hepburn-Goldberg					
Mrs. Rose					
Mr. Sweeney					
Mr. White					
Mrs. Laughlin					
Mrs. Konefal					

On a voice call vote, _____ members voted yes, _____ members were absent.