

**SHREWSBURY BOROUGH BOARD OF EDUCATION
SHREWSBURY, NEW JERSEY
REGULAR MEETING
TUESDAY, JANUARY 22nd, 2019
AGENDA**

1.0 Opening Procedures

1.1 Call to order – 7:30 p.m.

1.2 Flag salute

1.3 Opening Statement

“Public notice of this was emailed to the Asbury Park Press on January 21, 2019 in accordance with the Open Public Meetings Act PL 1975 CH 231, effective January 16, 1976. Notice has been posted in the Fern Ross entrance and Bell Foyer entrance to Shrewsbury Borough School. A copy of this notice is also on file in the office of the Borough Clerk.”

1.4 Roll Call:

Mrs. Carroll	Mr. Sweeney
Mrs. Gourley-Thompson	Mrs. Barber
Mrs. Groom	Mrs. Hemel
Mrs. Hepburn-Goldberg	Mr. MacConnell, Superintendent
Mrs. Humes	Ms. Avento, Business Administrator
Mrs. Montgomery	

1.5 Mission Statement

The mission of the Shrewsbury Borough School District, a system built on successful cooperation among family, school and community, is to prepare all students to achieve excellence and to become responsible citizens through rigorous educational programs consistent with the New Jersey Student Learning Standards and which respect individual differences and diversity. Students will be prepared to meet the challenges presented in the regional high school and the world beyond.

2.0 Closed Executive Session

2.1 It was motioned by M_____, seconded by M_____, to move into Closed Executive Session at _____ p.m. to discuss confidential personnel matters or Board Business and/or matters of attorney/client privilege and/or matters of litigation and/or negotiations or contractual matters from which the public may be excluded. Minutes of this meeting will be made available to the public when the need for confidentiality no longer exists.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Carroll					
Mrs. Gourley-Thompson					
Mrs. Groom					
Mrs. Hepburn-Goldberg					
Mrs. Humes					
Mrs. Montgomery					
Mr. Sweeney					
Mrs. Barber					
Mrs. Hemel					

On a voice vote, _____ members voted yes, _____ members were absent.

- 2.2 It was motioned by M_____, seconded by M_____, to reconvene into public session at _____ p.m.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Carroll					
Mrs. Gourley-Thompson					
Mrs. Groom					
Mrs. Hepburn-Goldberg					
Mrs. Humes					
Mrs. Montgomery					
Mr. Sweeney					
Mrs. Barber					
Mrs. Hemel					

On a voice vote, _____ members voted yes, _____ members were absent.

3.0 Communications ~ There were no communications.

4.0 Public Participation ~ School Safety Discussion

5.0 Superintendent’s Report ~ Mr. MacConnell

- 5.1 Superintendent’s Report

It was motioned by M_____, seconded by M_____, to approve items 5.2 through 5.5 as listed:

- 5.2 Recommend that the Board of Education approve the District HIB Report for the month of December 2018.
- 5.3 Recommend the Board of Education approve the updated and revised Teachers Manual for the 2018-2019 school year.

- 5.4 Recommend that the Shrewsbury Board of Education approve the release of the 2018-2019 Uniform State Memorandum of Agreement between Education and Law Enforcement Officials (MOA) for 2018-2019 school year.
- 5.5 Recommend the Board of Education approve the 2018 - 2019 Statement of Assurance Report regarding the Use of Paraprofessional Staff for the 2018-2019 school year.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Carroll					
Mrs. Gourley-Thompson					
Mrs. Groom					
Mrs. Hepburn-Goldberg					
Mrs. Humes					
Mrs. Montgomery					
Mr. Sweeney					
Mrs. Barber					
Mrs. Hemel					

On a voice vote, _____ members voted yes, _____ members were absent.

6.0 Business Administrator’s Report ~ Ms. Avento

It was motioned by M_____, seconded by M_____, to approve item 6.1 as listed:

- 6.1 Recommend that the Board of Education approve the following minutes as amended:

- 6.1.1 Regular Meeting Minutes, December 13th, 2018
- 6.1.2 Executive Session Meeting Minutes, December 13th, 2018
- 6.1.3 Reorganization Meeting Minutes, January 2nd, 2019

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Carroll					
Mrs. Gourley-Thompson					
Mrs. Groom					
Mrs. Hepburn-Goldberg					
Mrs. Humes					
Mrs. Montgomery					
Mr. Sweeney					
Mrs. Barber					
Mrs. Hemel					

On a voice vote, _____ members voted yes, _____ members were absent.

7.0 Facilities Committee ~ Mr. Sweeney

- 7.1 Committee Report

Mr. Sweeney reported that the Committee met on January 15, 2019 and reviewed the following:

8.0 Finance Committee ~ Mr. Sweeney

8.1 Committee Report

Mr. Sweeney reported that the Committee met January 15, 2019 and reviewed the bills and claims, discuss budget strategies & current status of the budget and year end procedures, reviewed ongoing state directives and the items listed below:

It was motioned by M_____, seconded by M_____, to approve items 8.2 through 8.8 as amended:

*8.2 Recommend that the Board of Education approve the following bills:

December 2018 Payroll – 2 nd half	\$ 248,782.48
January 2019 Payroll – 1 st half	\$ 256,241.53
January 2019 Bills and Claims	<u>\$ 154,843.22</u>
	\$ 659,867.23

*8.3 Recommend that the Board of Education approve the following transfers within the 2018-2019 General Fund as amended:

<u>FROM</u>	<u>AMOUNT</u>	<u>TO</u>	<u>AMOUNT</u>
11-190-100-106-06 Academic Camp Rcl. For Addt'l Funds Needed	\$4,000	11-190-100-340-02 Purch. Prof. Svc. – Inst. Technology	\$4,000
11-190-100-106-02 Academic Camp Rcl. For Addt'l Funds Needed	\$3,744	11-215-100-106-02 PSD Summer Salary	\$3,744
11-000-262-100-01 Custodial Salaries Rcl. For Addt'l Funds Needed	\$550	11-000-262-590-01 Purch. Prof. Training – Boilers	\$550
11-100-262-100-01 Custodial Salaries Rcl. For Addt'l Funds Needed	\$289	11-000-262-890-01 Misc. Custodial	\$289
11-000-291-270-02 District Benefits Rcl. For Addt'l Funds Needed	\$1,454,627	12-000-261-730-01 District Operations – Equipment	\$1,454,627

8.4 Pursuant to N.J.A.C. 6:20-2.13(e), I certify that as of December 31st, 2018, after review of the appropriations section of the monthly financial reports and upon consultation with appropriate district officials, to the best of my knowledge no major account or fund has been overextended in violation of 6A:23-2.11(c)(3) and 6A:23-2.11(c)(4) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

 Debora Avento

 Date

- 8.5 Recommend that the Board Secretary’s Report for the month of November 2018 with the respective Treasurer’s Report be accepted, filed for audit, attached to, and made part of the official minutes of this meeting.
- 8.6 Recommend that the Board of Education approve Freehold Child Diagnostic Center as an approved vendor to provide full Psychiatric Evaluations during the 2018-2019 school year at a rate of \$750/evaluation.
- 8.7 Recommend that the Board of Education approve the following student services for the 2018-2019 school year.

<u>Student #</u>	<u>Service</u>	<u>Vendor</u>	<u>Cost</u>
6300	OT Evaluation	Diane Ames	\$350.00
7034	OT Evaluation	Diane Ames	\$350.00
6279	OT Evaluation	Diane Ames	\$350.00
7024	OT Evaluation	Diane Ames	\$350.00
7032	OT Evaluation	Diane Ames	\$350.00
7034	PT Evaluation	DeMonte Therapy	\$285.00
6300	PT Evaluation	DeMonte Therapy	\$285.00
5331	Neurodevelopment Evaluation	Dev. Pediatrics Central NJ	\$500.00
5982	Neurodevelopment Evaluation	Dev. Pediatrics Central NJ	\$500.00
5182	Neurodevelopment Evaluation	Dev. Pediatrics Central NJ	\$500.00
7034	Psychiatric Evaluation	Freehold Child Diag. Center	\$750.00

- 8.8 Recommend that the Board of Education approve the revised route MOESC Route #8106 for a full-time tuition student #5773 to attend C. Richard Applegate School/Freehold Township effective January 14, 2019 to June 21, 2019 at a rate of \$255.31/day for an estimated total of 113 days for a total of \$28,850.03 for the 2018-2019 school year.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Carroll					
Mrs. Gourley-Thompson					
Mrs. Groom					
Mrs. Hepburn-Goldberg					
Mrs. Humes					
Mrs. Montgomery					
Mr. Sweeney					
Mrs. Barber					
Mrs. Hemel					

On a roll call vote, _____ members voted yes, _____ members were absent.

9.0 Curriculum Committee ~ Mrs. Montgomery

9.1 Committee Report

Mrs. Montgomery reported that the Curriculum Committee met on January 8th, 2019 and discussed the following:

It was motioned by M_____, seconded by M_____, to approve item 9.2 as amended:

- *9.2 Recommend that the Board of Education approve the following professional development for travel reimbursement expenditures at the state rate of .31 cents per mile for the 2018-2019 school year as listed:

<u>Staff Member</u>	<u>Program/ Workshop/Training</u>	<u>Date</u>	<u>Estimated Mileage</u>	<u>Cost</u>
Christine Masica	Wilson Foundations-Level3	5/19	\$2.17	\$165.00
Amanda Timoney	Wilson Foundations-Level3	5/19	\$7.75	\$165.00
Alissa Watts	Wilson Foundations-Level3	5/19	\$3.35	\$165.00
Marissa Shaheen	Yoga and Mindfulness In the Classroom	1/28/19	\$4.77	\$199.99
Laura Kaplan	Morven Museum/Grounds for Sculpture	1/24/19	\$29.78	\$0
Josh Biringer	Morven Museum/Grounds for Sculpture	1/24/19	\$29.55	\$0
Kathleen Fitzpatrick	PCAST	3/27-28/19	\$52.94	\$0
Sallyann Jauch	NJSLA State Training	2/26/19	\$10.17	\$0
Josh Biringer	RBMS Debate Meetings	3 times/yr.	\$2.98 for all 3	\$0

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Carroll					
Mrs. Gourley-Thompson					
Mrs. Groom					
Mrs. Hepburn-Goldberg					
Mrs. Humes					
Mrs. Montgomery					
Mr. Sweeney					
Mrs. Barber					
Mrs. Hemel					

On a roll call vote, _____ members voted yes, _____ members were absent.

10.0 Personnel Committee ~ Mrs. Barber

10.1 Committee Report

Mrs. Barber reported that the Personnel Committee met on January 10th, 2019 and discussed matters of a confidential nature.

It was motioned by M_____, seconded by M_____, to approve items 10.2 and 10.3 as amended:

- 10.2 Recommend that the Board of Education approve the following to be paid at the extra-curricular rate of \$40.57 per hour (not to exceed hours noted below) for attendance to the OpenSciEd Pilot Workshop at Liberty Science Center on January 29, 2019 for the 2018-2019 school year:

<u>Name</u>	<u>Hours</u>	<u>Total Cost</u>
Laura Ehlers	1 hrs.	\$ 40.57
Alison Wiesel	1 hrs.	\$ 40.57
Kristen Haycook	1 hrs.	\$ 40.57

- *10.3 Recommend that the Board of Education approve Cheryl Peterson to provide home instruction to student #483 to begin on or about January 23, 2019 through February 19, 2019 at a rate of \$45/hr for 2 hrs/week for English, 2 hrs/week for Language Arts, 2hrs/week for Math, 2hrs/week for Science and 2 hrs/week for Social Studies for a total of 10 hrs/week for 5 weeks at a cost of \$2,250.00 during 2018-2019 school year.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Carroll					
Mrs. Gourley-Thompson					
Mrs. Groom					
Mrs. Hepburn-Goldberg					
Mrs. Humes					
Mrs. Montgomery					
Mr. Sweeney					
Mrs. Barber					
Mrs. Hemel					

On a roll call vote, _____ members voted yes, _____ members were absent.

11.0 Policy ~ Mrs. Carroll

- 11.1 Committee Report: The Policy Committee did not meet this month.

12.0 School and Community Relations ~ Mrs. Hepburn-Goldberg

- 12.1 Committee Report

Mrs. Hepburn-Goldberg reported that the Committee met on January __, 2019 and discussed the following:

13.0 Old Business ~ There is no old business.

14.0 New Business ~

15.0 Public Participation ~

16.0 President’s Comments ~ Mrs. Hemel

17.0 Closed Executive Session

17.1 It was motioned by M_____, seconded by M_____, to move into Closed Executive Session at _____ p.m. to discuss confidential personnel matters and/or matters of attorney/client privilege and/or matters of litigation and/or negotiations or contractual matters from which the public may be excluded. Minutes of this meeting will be made available to the public when the need for confidentiality no longer exists.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Carroll					
Mrs. Gourley-Thompson					
Mrs. Groom					
Mrs. Hepburn-Goldberg					
Mrs. Humes					
Mrs. Montgomery					
Mr. Sweeney					
Mrs. Barber					
Mrs. Hemel					

On a voice call vote, _____ members voted yes, _____ members were absent.

17.2 It was motioned by M_____, seconded by M_____, to reconvene into public session at _____p.m.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Carroll					
Mrs. Gourley-Thompson					
Mrs. Groom					
Mrs. Hepburn-Goldberg					
Mrs. Humes					
Mrs. Montgomery					
Mr. Sweeney					
Mrs. Barber					
Mrs. Hemel					

On a voice vote, _____ members voted yes, _____ members were absent.

18.0 Adjournment

18.1 It was motioned by M_____, seconded by M_____, to adjourn the meeting at _____p.m.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Carroll					
Mrs. Gourley-Thompson					
Mrs. Groom					
Mrs. Hepburn-Goldberg					
Mrs. Humes					
Mrs. Montgomery					
Mr. Sweeney					
Mrs. Barber					
Mrs. Hemel					

On a voice vote, _____ members voted yes, _____ members were absent.