

**SHREWSBURY BOROUGH BOARD OF EDUCATION
SHREWSBURY, NEW JERSEY
REGULAR MEETING
TUESDAY, MARCH 21st, 2017
AGENDA**

1.0 Opening Procedures

1.1 Call to order – 7:00 p.m.

1.2 Flag salute

1.3 Opening Statement

“Public notice of this was emailed to the Asbury Park Press on March 1st, 2017 in accordance with the Open Public Meetings Act PL 1975 CH 231, effective January 16, 1976. Notice has been posted in the Fern Ross entrance and Bell Foyer entrance to Shrewsbury Borough School. A copy of this notice is also on file in the office of the Borough Clerk.”

1.4 Roll Call:

Mrs. Barber

Mrs. Groom

Mrs. Hemel

Mrs. Hepburn-Goldberg

Mrs. Rose

Mr. Sweeney

Mr. White

Mrs. Laughlin

Mrs. Konefal

Mr. MacConnell, Superintendent

Ms. Avento, Business Administrator

Mr. William Donio, Board Attorney

1.5 Mission Statement

The mission of the Shrewsbury Borough School District, a system built on successful cooperation among family, school and community, is to prepare all students to achieve excellence and to become responsible citizens through rigorous educational programs consistent with the New Jersey Core Curriculum Content State Standards and which respect individual differences and diversity. Students will be prepared to meet the challenges presented in the regional high school and the world beyond.

2.0 Closed Executive Session

2.1 It was motioned by M_____, seconded by M_____, to move into Closed Executive Session at _____ p.m. to discuss confidential personnel matters or Board Business and/or matters of attorney/client privilege and/or matters of litigation and/or negotiations or contractual matters from which the public may be excluded. Minutes of this meeting will be made available to the public when the need for confidentiality no longer exists.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber					
Mrs. Groom					
Mrs. Hemel					
Mrs. Hepburn-Goldberg					
Mrs. Rose					
Mr. Sweeney					
Mr. White					
Mrs. Laughlin					
Mrs. Konefal					

On a voice vote, _____ members voted yes, _____ member was absent.

- 2.2 It was motioned by M _____, seconded by M _____, to reconvene into public session at _____ p.m.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber					
Mrs. Groom					
Mrs. Hemel					
Mrs. Hepburn-Goldberg					
Mrs. Rose					
Mr. Sweeney					
Mr. White					
Mrs. Laughlin					
Mrs. Konefal					

On a voice vote, _____ members voted yes, _____ member was absent.

3.0 Communications ~ There were no Communications

4.0 Public Participation ~ Agenda Items Only

5.0 Superintendent’s Report ~ Mr. MacConnell

5.1 Superintendent’s Report:

8th Grade Students Honored for the following Sports/Activities and Contest Winners:

- Boys Basketball
- Girls Basketball
- Cheerleaders
- Spelling Bee Winners
- Geo Bee Winners
- Family History Month – Essay Contest
- All Shore Intermediate Band
- STARS Program

5.1 Superintendent’s Report Continued:

It was motioned by M_____, seconded by M_____, to approve items 5.2 and 5.3 as listed:

5.2 Recommend that the Board of Education approve the District HIB Report for the month of February 2017.

5.3 Recommend the Board of Education approve the 2017-2018 Draft School Calendar for the 2017-2018 school year.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber					
Mrs. Groom					
Mrs. Hemel					
Mrs. Hepburn-Goldberg					
Mrs. Rose					
Mr. Sweeney					
Mr. White					
Mrs. Laughlin					
Mrs. Konefal					

On a voice vote, _____ members voted yes, _____ member was absent.

6.0 Business Administrator’s Report ~ Ms. Avento

It was motioned by M_____, seconded by M_____, to approve items 6.1 as amended:

6.1 Recommend that the Board of Education approve the following minutes as amended:

- 6.1.1 Executive Session Meeting Minutes, February 21st, 2017
- 6.1.2 Regular Meeting Minutes, February 21st, 2017
- 6.1.3 Special Meeting, March 6th, 2017
- 6.1.4 Executive Session Special Meeting Minutes, March 6th, 2017
- *6.1.5 Special Meeting, March 20th, 2017

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber					
Mrs. Groom					
Mrs. Hemel					
Mrs. Hepburn-Goldberg					
Mrs. Rose					
Mr. Sweeney					
Mr. White					
Mrs. Laughlin					
Mrs. Konefal					

On a voice vote, _____ members voted yes, _____ member was absent.

7.0 Facilities Committee ~ Mr. Sweeney

7.1 Committee Report

Mr. Sweeney reported that Committee met on March 15th, 2017 discussed the following:

8.0 Finance Committee ~ Mr. Sweeney

8.1 Committee Report

Mr. Sweeney reported that the Committee met on March 15th, 2017 and reviewed the bills and claims, transfers, discussed the 2017-2018 budget strategies and the tentative budget, the status of the current budget, reviewed ongoing state directives and the items listed below.

It was motioned by M_____, seconded by M_____, to approve items 8.2 through 8.8 as listed:

8.2 Recommend that the Board of Education approve the following bills:

February 2017 Payroll – 2 nd half	\$ 229,096.25
March 2017 Payroll – 1 st half	\$ 255,951.31
March 2017 Bills & Claims Prelim.	<u>\$ 97,438.07</u>
Total	\$ 582,485.63

8.3 Recommend that the Board of Education approve the following transfers within the 2016-2017 General Fund as listed:

<u>FROM</u>	<u>AMOUNT</u>	<u>TO</u>	<u>AMOUNT</u>
11-000-216-320-03 Student Svcs Rcl for addtl funds needed	10,000	11-000-230-331-01 Legal	10,000
11-000-230-585-01 BOE Other Purch Svc Rcl for addtl funds needed	2,482	11-000-230-610-02 Election Expenses	2,482
11-000-262-100-03 Custodial Salaries – Other Rcl for addtl funds needed	3,000	11-000-261-420-03 R&M – Bldg	3,000
11-190-100-340-02 Purch Tech Svc – Instruction Rcl for addtl funds needed	539	11-190-100-590-01 Consortium Expense	539

8.3 Continued:

<u>FROM</u>	<u>AMOUNT</u>	<u>TO</u>	<u>AMOUNT</u>
11-000-262-100-02 Custodial Salaries Rcl for addtl funds needed	3,000	11-000-216-101-04 Speech Sub Salaries	3,000
11-000-230-340-01 Purch. Tech Svcs. Rcl for addtl funds needed	2,153	11-000-230-610-02 Election Expenses	2,153
11-000-291-250-01 District Benefits-Other Rcl for addt'l funds needed	4,479	11-000-270-513-02 Contracted Services	5,727
11-000-291-270-05 District Benefits-Other Rcl for addt'l funds needed	1,000	11-000-291-250-01 Unemployment Compensation	1,000

8.4 Pursuant to N.J.A.C. § 6A:23A-16.10(c) (3), I certify that as of January 31, 2017 after review of the appropriations section of the monthly financial reports and upon consultation with appropriate district officials, to the best of my knowledge no major account or fund has been overextended in violation of N.J.A.C. § 6A:23A-16.10(c) (3), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

 Debora Avento

 Date

- 8.5 Recommend that the Board Secretary's Report for the month of January 2017 with the respective Treasurer's Report be accepted, filed for audit, attached to, and made part of the official minutes of this meeting.
- 8.6 Recommend that the Board of Education approve Diane Ames for Occupational Therapy Evaluations for the following students in the amount of \$350 for the 2016-2017 school year:
- Student #
 #6272
 #6283
- 8.7 Recommend that the Board of Education approve Demonte Physical Therapy to provide physical therapy for student #5715 at the rate of \$100/week for 19 weeks from 2/3/17 to 6/16/17 for a total of \$1,900 for the 2016-2017 school year.
- 8.8 Recommend that the Board of Education approve Demonte Physical Therapy for evaluation for student #5644 in the amount of \$285 for the 2016-2017 school year.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber					
Mrs. Groom					
Mrs. Hemel					
Mrs. Hepburn-Goldberg					
Mrs. Rose					
Mr. Sweeney					
Mr. White					
Mrs. Laughlin					
Mrs. Konefal					

On a roll call vote, _____ members voted yes, _____ member was absent.

9.0 Curriculum Committee ~ Mrs. Barber

9.1 Committee Report

Mrs. Barber reported that the Committee met on Tuesday, March 7th, 2017 and discussed the following:

It was motioned by M_____, seconded by M_____, to approve item 9.2 through 9.3 as listed:

- 9.2 Recommend that the Board of Education approve the following field trips at no cost to the Board of Education for the 2016-2017 school year. All costs to be paid by students and/or students and SPTG:

Class/Group: 3rd Grade
 Destination: Poricy Park
 Date(s): May 2, 2017
 Cost of Trip: \$650
 Cost of Transportation: \$300

- 9.3 Recommend that the Board of Education approve the following professional development for travel reimbursement expenditures at the state rate of .31 cents per mile for the 2016-2017 school year as listed:

<u>Staff Member</u>	<u>Program/ Workshop/Training</u>	<u>Date</u>	<u>Mileage/Tolls</u>	<u>Cost</u>
Donna Leston	Cyber security Workshop	3/21/17	\$35.83	-0-
	Technology Articulation-RBR	3/22/17	\$ 1.98	-0-
SallyAnn Jauch	Technology Articulation-RBR	3/22/17	\$ 1.64	-0-
Erica Reynolds	Bldg. the Beginning	3/22/17	\$ 7.62	-0-
	Readers Brain			
Kelly Schlosser	Bldg. the Beginning	3/22/17	\$ 5.20	-0-
	Readers Brain			
Kathleen Fitzpatrick	Conf. Special Ed. (Edison BOE Off.)	3/23/17	\$16.17	-0-
Staci Fox	Conf. Special Ed. (Edison BOE Off.)	3/23/17	\$18.32	-0-

9.3 Continued:

<u>Staff Member</u>	<u>Program/ Workshop/Training</u>	<u>Date</u>	<u>Mileage/Tolls</u>	<u>Cost</u>
Brent MacConnell	Lead the Way Workshop	3/29/17	\$14.81	\$149
Erica Reynolds	Lead the Way Workshop	3/29/17	\$14.26	\$149
SallyAnn Jauch	Lead the Way Workshop	3/29/17	\$10.35	\$149
Debby Agro	Project Write Now	4/02/17	\$14.69	\$ 25
Kelly Cosentino	Project Write Now	4/02/17	-0-	\$ 25
Kimberly Scarlow	Program for Autism & Util.	4/06/17	\$42.03	\$ 75
Erica Reynolds	Special Ed Law	7/12/17	\$13.20	\$150
Debi Avento	ASBO Int'l Conference	9/22-9/26/17	\$49.48	\$920

(As per contract-annual Association fee included)

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber					
Mrs. Groom					
Mrs. Hemel					
Mrs. Hepburn-Goldberg					
Mrs. Rose					
Mr. Sweeney					
Mr. White					
Mrs. Laughlin					
Mrs. Konefal					

On a roll call vote, _____ members voted yes, _____ member was absent.

10.0 Personnel Committee ~ Mrs. Laughlin

10.1 Committee Report

Mrs. Laughlin reported that the Committee met on March 20th, 2017 and discussed matters of a confidential nature.

It was motioned by M_____, seconded by M_____, to approve item 10.2 as listed:

- *10.2 Recommend the board of Education accept the retirement of Eileen Trunk, School Nurse, effective June 30, 2017 for the 2016-2017 school year.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber					
Mrs. Groom					
Mrs. Hemel					
Mrs. Hepburn-Goldberg					
Mrs. Rose					
Mr. Sweeney					
Mr. White					
Mrs. Laughlin					
Mrs. Konefal					

On a roll call vote, _____ members voted yes, _____ member was absent.

11.0 Policy ~ Mrs. Laughlin

11.1 Committee Report

Mrs. Laughlin reported that the Committee met on Monday, March 6th, 2017 and discussed the following:

It was motioned by M_____, seconded by M_____, to approve item 11.2 as listed:

11.2 Recommend the Board of Education approve Special Education Policies and Regulations/Procedures for 1st reading for the 2016- 2017 school year.

- Policy & Regulation # 2460 - Special Education (M) (Revised)
- Policy # 2467 – Surrogate Parents and Foster Parents (M) (Revised)
- Regulation # 2460.1 – Special Education – Location, Identification and Referral (M) (Revised)
- Regulation # 2460.8 – Special Education – Free and Appropriate Public Education (M) (Revised)
- Regulation # 2460.9 – Special Education – Transition from Early Intervention Programs to Preschool Programs (Revised)
- Regulation # 2460.15 – Special Education – In-Service Training needs for Professional and Paraprofessional Staff (M) (Revised)
- Regulation # 2460.16 – Special Education – Instructional Material to Blind or Print-Disabled Students

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber					
Mrs. Groom					
Mrs. Hemel					
Mrs. Hepburn-Goldberg					
Mrs. Rose					
Mr. Sweeney					
Mr. White					
Mrs. Laughlin					
Mrs. Konefal					

On a roll call vote, _____ members voted yes, _____ member was absent.

12.0 School and Community Relations ~ Mrs. Hemel

12.1 Committee Report

Mrs. Hemel reported that the Committee met on March 16th, 2017 as discussed the following:

13.0 Old Business ~

14.0 New Business ~

15.0 Public Participation ~

_____member(s) of the public spoke. Topic(s) included:

16.0 President's Comments ~

17.0 Closed Executive Session

17.1 It was motioned by M _____, seconded by M _____, to move into Closed Executive Session at _____ p.m. to discuss confidential personnel matters and/or matters of attorney/client privilege and/or matters of litigation and/or negotiations or contractual matters from which the public may be excluded. Minutes of this meeting will be made available to the public when the need for confidentiality no longer exists.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber					
Mrs. Groom					
Mrs. Hemel					
Mrs. Hepburn-Goldberg					
Mrs. Rose					
Mr. Sweeney					
Mr. White					
Mrs. Laughlin					
Mrs. Konefal					

On a voice call vote, _____ members voted yes, _____ members were absent.

17.2 It was motioned by M_____, seconded by M_____, to reconvene into public session at _____ p.m.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber					
Mrs. Groom					
Mrs. Hemel					
Mrs. Hepburn-Goldberg					
Mrs. Rose					
Mr. Sweeney					
Mr. White					
Mrs. Laughlin					
Mrs. Konefal					

On a voice call vote, _____ members voted yes, _____ members were absent.

18.0 Adjournment

18.1 It was motioned by M_____, seconded by M_____, to adjourn the meeting at _____ p.m.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber					
Mrs. Groom					
Mrs. Hemel					
Mrs. Hepburn-Goldberg					
Mrs. Rose					
Mr. Sweeney					
Mr. White					
Mrs. Laughlin					
Mrs. Konefal					

On a voice call vote, _____ members voted yes, _____ members were absent.