

**SHREWSBURY BOROUGH BOARD OF EDUCATION
SHREWSBURY, NEW JERSEY
REGULAR MEETING
TUESDAY, MAY 20th, 2014
AGENDA**

1.0 Opening Procedures

- 1.1 Call to order – 7:00 p.m.
- 1.2 Flag salute
- 1.3 Opening Statement

“Public notice of this was faxed to the Asbury Park Press on May 8, 2014 in accordance with the Open Public Meetings Act PL 1975 CH 231, effective January 16, 1976. Notice has been posted in the Fern Ross entrance and Bell Foyer entrance to Shrewsbury Borough School. A copy of this notice is also on file in the office of the Borough Clerk.”

1.4 Roll Call:

- | | |
|---------------|------------------------------------|
| Mrs. Barber | Mrs. Rose |
| Mrs. Barnes | Mr. Soya |
| Mrs. Carroll | Mrs. Konefal |
| Mr. Costa | Mrs. Ward |
| Mrs. Laughlin | Mr. MacConnell, Superintendent |
| | Ms. Avento, Business Administrator |

2.0 Closed Executive Session

- 2.1 It was motioned by _____, seconded by _____, to move into Closed Executive Session at _____ p.m. to discuss confidential personnel matters or Board Business and/or matters of attorney/client privilege and/or matters of litigation and/or negotiations or contractual matters from which the public may be excluded. Minutes of this meeting will be made available to the public when the need for confidentiality no longer exists.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber					
Mrs. Barnes					
Mrs. Carroll					
Mr. Costa					
Mrs. Laughlin					
Mrs. Rose					
Mr. Soya					
Mrs. Konefal					
Mrs. Ward					

On a voice vote, _____ members voted yes, _____ members were absent.

2.2 It was motioned by _____, seconded by _____, to reconvene into public session at _____ p.m.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber					
Mrs. Barnes					
Mrs. Carroll					
Mr. Costa					
Mrs. Laughlin					
Mrs. Rose					
Mr. Soya					
Mrs. Konefal					
Mrs. Ward					

On a voice vote, _____ members voted yes, _____ members were absent.

3.0 Communications –

- Thank you letter from Mr. MacConnell on behalf of himself and the main office staff thanking the SPTG for the generous lunch they provided for Staff Appreciation Week.
- Thank you letter from Mr. MacConnell on behalf of himself, the main office staff and the faculty thanking Mr. & Mrs. Fanizzi for the generous lunch they provided for Staff Appreciation Week.

4.0 Public Participation – Agenda Items Only

5.0 Superintendent’s Report – Mr. MacConnell

5.1 Superintendent’s Report

- Teacher Retiree Recognition – Mrs. DeGennaro and Mrs. Quinn
- 8th Grade Student Acknowledgements:
 - Band
 - Chorus
 - Student Council
 - Tiger Tales
 - Yearbook
 - Baseball
 - Softball
 - Track
- Superintendent’s Report

It was motioned by _____, seconded by _____, to approve item 5.2 as listed:

- 5.2 Recommend that the Board of Education approve the District HIB Report for the month of April 2014.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber					
Mrs. Barnes					
Mrs. Carroll					
Mr. Costa					
Mrs. Laughlin					
Mrs. Rose					
Mr. Soya					
Mrs. Konefal					
Mrs. Ward					

On a voice vote, _____ members voted yes, _____ members were absent.

6.0 Business Administrator’s Report – Ms. Avento

It was motioned by _____, seconded by _____, to approve items 6.1 through 6.49 as listed:

- 6.1 Recommend that the Board of Education approve the following minutes as listed:

- 6.1.1 Executive Session Meeting Minutes, April 29th, 2014
- 6.1.2 Regular Meeting Minutes, April 29th, 2014

- 6.2 Recommend that the Board of Education approve the following as the district’s Mission Statement until the next Reorganizational meeting:

Mission Statement:

The mission of the Shrewsbury Borough School District, a system built on successful cooperation among family, school and community, is to prepare all students to achieve excellence and to become responsible citizens through rigorous educational programs consistent with the New Jersey Core Curriculum Content State Standards and which respect individual differences and diversity. Students will be prepared to meet the challenges presented in the regional high school and the world beyond.

- 6.3 Recommend that the Board of Education approve the current Long Range Facility Plan as approved on February 8th, 2008 for the 2014-2015 school year.
- 6.4 Recommend that the Shrewsbury Board of Education approve the Uniform Memorandum of Agreement between Education and Law Enforcement Officials for the 2014-2015 school year.
- 6.5 Recommend that the Board of Education approve the current Emergency Management Procedure Manual for the 2014-2015 school year.

- 6.6 Recommend that the Board of Education reconfirm the adoption of the present Board of Education Policy Manual and all existing bylaws and procedures as they currently exist for the 2014-2015 school year.
- 6.7 Recommend that the Board of Education approve the existing curriculum of the Shrewsbury Borough School in the following areas:

<u>Subject:</u>	<u>Date Last Revised:</u>
Art	2012
Physical Education	2012
Health/Family Life/Career Education/Safety	2012
English-Language Arts K-5, 7 & 8	2012
English-Language Arts 6	2013
Mathematics	2012
Mathematics (K-2)	2011
Mathematics 3-5	2012
Mathematics 6-8	2013
Science (K-8)	2012
Social Studies Grades K-8	2012
Spanish	2013
Technology/Computer Education	2012
Music	2012
Library	2009/2010
MAST Qualification	Revised 2011
Accident & Fire Prevention	2009/2010
Counseling	2009/2010
Preschool	2009/2010

- 6.8 Recommend that the Board of Education approve the following programs and services for the 2014-2015 school year:

Nursing/Health	Speech
Guidance	Special Education
Child Study Team	Enrichment
Basic Skills	I&RS (Intervention & Referral Services)

- 6.9 Recommend that the Board of Education approve the current district Job Descriptions for the 2014-2015 school year.
- 6.10 Recommend that the Board of Education designate the Asbury Park Press as the primary publication and The Hub as secondary publication for the placement of legal advertisements and notices for the 2014-2015 school year.
- 6.11 Recommend that the Board of Education appoint Acacia Financial Group as Financial Advisors of Record for the 2014-2015 school year.
- 6.12 Recommend that the Board of Education appoint Fariday Veisz, Fraytak Architectural Planners as Architect of Record for the 2014-2015 school year and for the District's Long-Range Facility Plan.

- 6.13 Recommend that the Board of Education appoint Cooper Levinson as Council to the Board of Education for the 2014-2015 school year at the contractual rate of \$175 per hour.
- 6.14 Recommend that the Board of Education appoint Loretta Hill, Treasurer of School Monies for the 2014-2015 school year at \$3,300 per year.
- 6.15 Recommend that the Board of Education appoint Robert A. Hulsart, Jr. of the auditing firm of Armour S. Hulsart and Company, Certified Public Accountants as Auditor for the Fiscal Year End 2014-2015 Audit for a total fee of \$ 9,000.
- 6.16 Recommend that the Board of Education approve David Balken and Balken Risk Management Company as the district's Insurance Broker of Record for line insurance including Property, Casualty, E&O, Liability, District required bonding, Auto and Student Insurance for the 2014-2015 school year.
- 6.17 Recommend that the Board of Education approve Brown & Brown Benefit Advisors, Inc. as Broker of Record for the District's Dental Program and Claims Consultant of record for the District's Health Benefits at a rate of \$300 per month for the 2014-2015 school year in order to facilitate the district change over to the School Employee Health Benefits Plan.
- 6.18 Recommend that the Board of Education approve Horizon Blue Cross/Blue Shield as a third party administrator for the district's voluntary FSA plan for all eligible employees for the 2014-2015 school year.
- 6.19 Recommend that the Board of Education approve the following providers to provide 403 (b) plans to eligible employees for the 2014-2015 school year as follows:

AXA Equitable MetLife
- 6.20 Recommend that the Board of Education approve AXA Equitable as a third party administrator for the 403(b) plan for eligible employees for the 2014-2015 school year.
- 6.21 Recommend that the environmental services firm of Rullo & Gleeson Associates Inc., is hereby retained at the contractual amount of \$1,750 to provide the following consultative and updating services necessary in conjunction with the laws of Asbestos Hazard Management, Right to Know, PEOSH and AHERA for the 2014-2015 school year.
- 6.22 Recommend that the Board of Education approve Alliance Pest Control to implement the district's IPM Program as required at the cost of \$1,100 for the 2014-2015 school year.
- 6.23 Recommend that the Board of Education approve Nickerson Inc. for maintenance contracts as follows for the 2014-2015 school year:

Bleacher Maintenance: \$ 2,652
Gym Curtain Maintenance: \$1,055
- 6.24 Recommend the Board of Education approve Oceanside Air Conditioning for the district HVAC maintenance contract in the amount of \$2,275 for the 2014-2015 school year.

- 6.25 Recommend that the Board of Education approve Central Boiler for the annual boiler inspection/maintenance contract in the amount of \$1,970 for the 2014-2015 school year.
- 6.26 Recommend that the Board of Education approve City Fire Equipment Company for the annual fire sprinkler inspection and the five year internal inspection as required in the amount of \$ 3,765 for the 2014-2015 school year.
- 6.27 Recommend that the Board of Education approve Haig Security Services for annual monitoring/maintenance of the Fire/Burglar Alarm System at the annual cost of \$7,611.36 for the 2014-2015 school year.
- 6.28 Recommend that the Board of Education approve the district participation in the following shared services/cooperative purchasing consortiums as required for the 2014-2015 school year:

MOESC	Ontech for E-Rate
ACES	IPM Coordinator
ACT	BCBANC (Bergen County School District Banking Consortium)
Educational Data Services	
Middlesex Regional Educational Services Commission (MRESC)	

- 6.29 Recommend that the Board of Education approve the Cooperative Transportation Agreement with MOESC as required for the 2014-2015 school year.
- 6.30 Recommend that the Board of Education appoint Debora Avento as the following for the 2014-2015 school year:

Public Agency Compliance Officer	Custodian of District Records
Right To Know Officer	District AHERA Representative

- 6.31 Recommend that the Board of Education appoint Debora Avento, School Business Administrator/Board Secretary as the district's purchasing agent and as a Qualified Purchasing agent be authorized to award contracts up to the bid threshold of \$36,000 or current threshold pursuant to NJSA 40A:11-3(c) and 18A:18A-3(b) for the 2014-2015 school year.
- 6.32 Recommend that the Board of Education approve the District Standard Operating Procedure and Internal Control Manual as it exists for the 2014-2015 school year.
- 6.33 Recommend that the Board of Education designate TD Bank and MBIA (Crossroads) as official depository of Board funds for the 2014-2015 school year.
- 6.34 Recommend that the Board of Education approve the authorized signatures on the following Board accounts at TD Bank, the Board approved official depository of Board Funds for the 2014-2015 school year:

General (Any 3)	1. President/Vice-President
	2. Business Administrator/Superintendent
	3. Treasurer of School Monies

- 6.34 Continued:
- | | |
|-------------------------------------|--|
| Agency (Any 2) | 1. Board President/Superintendent
2. Business Administrator |
| Student Activity (Any 2) | 1. Superintendent/President
2. Business Administrator |
| Milk Fund (Any 2) | 1. Superintendent/President
2. Business Administrator |
| Unemployment Comp.
Trust (Any 2) | 1. Superintendent/President
2. Business Administrator |
| Petty Cash (Any 2) | 1. Superintendent/President
2. Business Administrator |
| Salary (1) | 1. Treasurer of School Monies |
| Tuition (1) | 1. Business Administrator |

- 6.35 Recommend that the Board of Education authorize the Vice-President of the Shrewsbury Borough Board of Education to sign warrants in the absence of the Board President for the 2014-2015 school year.
- 6.36 Recommend that the Board of Education designate the Business Administrator as the investor of Board funds pursuant to 17:12B-241 for the 2014-2015 school year.
- 6.37 Recommend that the Board of Education authorize maintaining the present Business Office Petty Cash Account in the amount of \$500 for the 2014-2015 school year.
- 6.38 Recommend that the Board of Education approve the following resolution authorizing Agreement for Professional Services:

WHEREAS, there exists a need for physical therapy, and occupational therapy; and WHEREAS, funds are available for this purpose, and WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids must be publicly advertised,

NOW THEREFORE be it resolved by the Shrewsbury Board of Education to award the following contracts as per agreement for the 2014-2015:

Diane Ames	Occupational Therapist	\$46,800 for the 2014-2015 s/y \$ 75/hr.
P.G. Chambers	Occupational Therapy	\$ 72/hr.
DeMonte Therapy	Physical Therapy	\$ 100/hr.
ABA 4You	Behavioral Therapy	\$ 100/hr.
JM Therapy	Behavioral Therapy	\$ 115/hr.

- 6.38 Continued:
- | | | |
|-----------------------|--------------------|--------------|
| Verbal Behavior | Social Skills | \$ 125/hr. |
| Beyond Communications | Speech Therapy | \$ 135/hr. |
| Patricia Dunphy | Physical Therapist | \$50/session |
- 6.39 Recommend that the Board of Education approve Deepti Mehra, MD, as school physician for the 2014-2015 school year as per agreement.
- 6.40 Recommend that the Board authorize the Superintendent and Business Administrator to implement the 2014-2015 Budget pursuant with local and state policies and regulations.
- 6.41 Recommend that the Board of Education request that the Municipality provide local tax levy funds for General Current Expense and Debt Service for the 2014-2015 school year in 12 monthly payments commencing July 2013 on the attached mutually agreed upon schedule to both the Municipality and the Board of Education.
- 6.42 Recommend that the Board of Education adopt the Uniform Minimum Chart of Accounts (Handbook 2R2) for New Jersey Public Schools for the 2014-2015 school years.
- 6.43 Recommend that the Board of Education approve the mileage rate for reimbursement at 31.0 cents per mile as per current State guidelines for the 2014-2015 school year.
- 6.44 Recommend that the Board of Education approve Monmouth-Ocean Educational Services Commission to provide Non-Public Nursing Services to the Shrewsbury School District from July 1, 2011 through June 30, 2021 (10 year agreement).
- 6.45 Recommend that the Board of Education approve Monmouth-Ocean Educational Services Commission (MOESC) to administer the IDEA Nonpublic, Nonpublic Nursing, Non Public Textbook Initiative, Non Public Technology Services and Chapter 192/193 Grants for the 2014-2015 school year.
- 6.46 Recommend that the Shrewsbury Board of Education approve the availability and assignment of district special services staff (i.e. school psychologist, school social worker, guidance counselor, and any other school personnel deemed appropriate) to assist in counseling those students in need during times of crisis (i.e. student suicide, death of a student, etc.) from the following school districts: Little Silver, Rumson, Fair Haven, Red Bank, Red Bank Regional High School, and Rumson-Fair Haven High School for the 2014-2015 school year.
- 6.47 Recommend that the Board of Education approve the Shrewsbury Preschool Program for the 2014-2015 school year free to all free and reduced lunch and special education students according to the Preschool Expansion Initiative. This program will be offered at a cost to be reviewed and determined to all Shrewsbury Borough residents on a first come first serve basis who have preschool age children up to the maximum class size allowed by law. Enrollment will be on a limited basis for all preschoolers who do not fall under the state eligibility requirements.
- 6.48 Recommend that the Board of Education approve the following Preschool Tuition Rates as listed for the 2014-2015 school year on a first come first serve basis based on the availability of the program:

- 6.48 Continued:
 Full Day: \$750/mo
 Half Day: \$450/mo

- 6.49 Recommend that the Board of Education approve the renewal of the Interlocal Agreement with the borough of Shrewsbury for half of the shared cost for two (2) Crossing Guards at the rate of \$8,315 for the 2014-2015 school year.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber					
Mrs. Barnes					
Mrs. Carroll					
Mr. Costa					
Mrs. Laughlin					
Mrs. Rose					
Mr. Soya					
Mrs. Konefal					
Mrs. Ward					

On a voice vote, _____ members voted yes, _____ members were absent.

7.0 Facilities Committee – Mr. Soya

7.1 Committee Report

Mr. Soya reported that the Committee met on _____ and discussed the following:

It was motioned by Mr. Soya, seconded by Mrs. Barber, to approve items 7.2 as amended:

- *7.2 Recommend the Board of Education approve the revised Architect fees for Architects of record Fraytak Veisz Hopkins Duthie PC from \$5,900 to \$12,400 to include engineering fees to move forward with (but not limited to) the design, cost estimates, submission documents for the Department of Education, bid specification, alternative bid specification, bid opening, and basic construction management for the security vestibule project for the Shrewsbury Borough School District.

8.0 Technology Committee – Mrs. Carroll

8.1 Committee Report

Mrs. Carroll reported that the Committee met on _____ and discussed the following:

9.0 Finance Committee – Mr. Costa

9.1 Committee Report

Mr. Costa reported that the Committee met prior to the Board Meeting to review the bills and claims, discuss budget strategies & current status of the budget and year end procedures, reviewed ongoing state directives and the items listed below:

It was motioned by _____, seconded by _____, to approve items 9.2 through 9.24 as listed:

9.2 Recommend that the Board of Education approve the following bills:

May 2014 Payroll – 1 st half	\$ 218,393.88
May 2014 Bills & Claims	<u>\$ 187,137.10</u>
Total	\$ 405,530.98

*9.3 Recommend that the Board of Education approve the following transfers within the 2013-2014 General Fund as listed:

<u>FROM</u>	<u>AMOUNT</u>	<u>TO</u>	<u>AMOUNT</u>
11-000-291-250-01 District Benefit - Unemployment	15,000	11-424-100-610-01 Guided Reading Supplies	39,449
11-000-291-270-05 District Benefit – Other	15,130		
11-000-291-270-02 District Benefit – Health	2,000		
11-000-290-270-03 District Benefit – Dental	3,000		
11-000-291-280-01 District Benefit – Tuition	4,319		
Rcl For Addt'l Funds Needed			
11-190-100-106-02 Salaries – Instruction Aides	6,000	11-190-100-340-02 Purchase Technical Service	6,000
Rcl For Addt'l Funds Needed			
11-190-100-106-02 Salaries – Instruction Aides	300	11-190-100-580-01 Teacher Travel Exp	300
Rcl For Addt'l Funds Needed			
11-000-213-580-01 Health Travel	1,600	11-000-219-105-01 Health Supplies	1,600
Rcl for Addt'l Funds Needed for AED Supply Replacement			
11-000-219-105-01 CST Secretary Salary	108	11-000-219-320-02 CST Purch Prof Scv	108
Rcl For Addt'l Funds Needed			
11-000-270-513-01 11-000-291-220-01	3,800 7,090	11-000-270-514-01	11,890
Rcl For Addt'l Funds Needed			

- 9.4 Pursuant to N.J.A.C. 6:20-2.13(e), I certify that as of April 30, 2014, after review of the appropriations section of the monthly financial reports and upon consultation with appropriate district officials, to the best of my knowledge no major account or fund has been overextended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Debora Avento

Date

- 9.5 Recommend that the Board of Education approve the following amendment to the IDEA FY14 as required:
- 2012-2013 Non Public Carryover to 2013-2014 Public funds of \$2,428
- 9.6 Recommend that the Board of Education approve ABA4U, LLC. to provide 15 hours per week for 7 weeks of Board Certified Behavior Analyst Services for a total of \$10,500 for the 2014-2015 ESY Program.
- 9.7 Recommend that the Board of Education approve ABA4U, LLC. to provide 15 hours per week for 44 weeks of Board Certified Behavior Analyst Services for a total of \$66,000 for the 2014-2015 school year.
- 9.8 Recommend that the Board of Education approve Tracy Gribben Transcriptions LLC to provide transcription services for student #209 for an annual IEP review as per the student's IEP at the rate of \$7 per page, 180 pages, for a total of \$1,526 for the 2013 – 2014 school year.
- 9.9 Recommend that the Board of Education approve the following costs for Extended School Year transportation from MOESC for the 2014-2015 school year as follows:

<u>Student #</u>	<u>Destination</u>	<u>Route #</u>	<u>Cost</u>
5261, 5304, 5305	SBS	TBD	\$5,940.90

- 9.10 Recommend that the Board of Education approve the following costs for transportation from MOESC for the 2014-2015 school year as follows:

<u>Student #</u>	<u>Destination</u>	<u>Route #</u>	<u>Cost</u>
5261, 5304, 5305	SBS	TBD	\$47,010.60

- *9.11 Recommend that the Board of Education retroactively approve Beyond Communication, LLC to provide Fluency Therapy services for student #3779900 from April 25, 2014 through June 24, 2014 at the rate of \$135/hr for (10) hours for a total of \$1,350 for the 2013-2014 school year.
- *9.12 Recommend that the Board of Education retroactively approve DeMonte Therapy to provide Physical Therapy services for student #5348 from September 20, 2013 through June 23, 2014 at the rate of \$100/hr for (39) hours for a total of \$3,900 for the 2013-2014 school year.
- *9.13 Recommend that the Board of Education retroactively approve DeMonte Therapy to provide Physical Therapy services for student #5304 at the cost of \$270 for the 2013-2014 school year.

- *9.14 Recommend that the Board of Education retroactively approve DeMonte Therapy to provide Physical Therapy services for student #5305 at the cost of \$270 for the 2013-2014 school year.
- *9.15 Recommend that the Board of Education retroactively approve Diane Ames to provide an Occupational Therapy evaluation for student #5294 at the cost of \$350 for the 2013-2014 school year.
- *9.16 Recommend that the Board of Education approve Comprehensive Neurological and Neuropsychiatric to provide a Neurological Evaluation for student #342 at the cost of \$500 for the 2013-2014 school year.
- *9.17 Recommend that the Board of Education approve Wilson Instruction to provide Reading Specialist services for student #429 during the Extended School Year program from July 1, 2014 through August 7, 2014 at the rate of \$75/hr for (3) sessions per week for (6) weeks for a total of \$1,350 for the 2014-2015 school year.
- *9.18 Recommend that the Board of Education approve DeMonte Therapy Services to provide Physical Therapy services for student #5261 during the Extended School Year program from July 1, 2014 through August 7, 2014 at the rate of \$100/hr for (6) hours for a total of \$600 for the 2014-2015 school year.
- *9.19 Recommend that the Board of Education approve Beyond Communication, LLC to provide fluency therapy services for student #3779900 during the Extended School Year program from June 25, 2014 through September 3, 2014 at the rate of \$135/hr for (11) hours for a total of \$1,485 for the 2014-2015 school year.
- *9.20 Recommend that the Board of Education approve The Craig School to provide Extended School Year Academic Morning and Enrichment Afternoon program for student #209 from July 7, 2014 to August 1, 2014 at the tuition cost of \$2,800 for the 2014-2015 school year.
- *9.21 Recommend that the Board of Education approve The Craig School to provide Educational Services for student #209 from September 3, 2014 to June 19, 2015 at the tuition cost of \$39,640 for the 2014-2015 school year.
- *9.22 Recommend that the Board of Education approve Beyond Communication, LLC to provide Fluency Therapy services for student #3779900 from September 4, 2014 through April 25, 2015 at the rate of \$135/hr for (35) hours for a total of \$4,725 for the 2014-2015 school year.
- *9.23 Recommend that the Board of Education approve DeMonte Therapy Services to provide Physical Therapy services for student #5261 from September 1, 2014 through June 19, 2015 at the rate of \$100/hr for (45) hours for a total of \$4,500 for the 2014-2015 school year.
- *9.24 Recommend that the Board of Education approve Speech Therapy Center, LLC to provide Speech and Language services for student #209 from July 7, 2014 to August 1, 2014 at the rate of \$75/hr for (2) sessions per week for (5) weeks for a total of \$750 for the 2014-2015 school year.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber					
Mrs. Barnes					
Mrs. Carroll					
Mr. Costa					
Mrs. Laughlin					
Mrs. Rose					
Mr. Soya					
Mrs. Konefal					
Mrs. Ward					

On a roll call vote, _____ members voted yes, _____ members were absent.

10.0 Curriculum Committee – Mrs. Konefal

10.1 Committee Report

Mrs. Konefal reported that the Committee met on _____ and discussed the following:

It was motioned by _____, seconded by _____, to approve item 10.2 through 10.8 as listed:

- 10.2 Recommend that the Board of Education approve a six (6) week Preschool Disabled ESY Program (PSD) for preschool disabled children to begin July 1, 2014 through August 07, 2014 (Monday through Thursday) between the hours of 8:30 a.m. and 12:30 p.m. as per the student’s IEP and 8:00 a.m. and 1:00 p.m. for teachers for the 2014 ESY Program.
- 10.3 Recommend that the Board of Education approve a four (4) week Academic Camp for Grades K - 7 to begin July 1, 2014 through July 31, 2014 (Tuesday through Thursday) between the hours of 8:30 a.m. and 12:30 p.m. as per teacher recommendation and 8:00 a.m. and 1:00 p.m. for teachers for the 2014 Academic Camp program.
- 10.4 Recommend that the Board of Education approve a six (6) week Self Contained Language/Learning Disability (SCLLD) Extended School Year Program to begin July 1, 2014 through August 07, 2014 (Monday through Thursday) between the hours of 8:30 a.m. and 12:30 p.m. as per the student’s IEP and 8:00 a.m. and 1:00 p.m. for teachers for the 2014 ESY Program.
- 10.5 Recommend that the Board of Education approve a six (6) week Extended School Year Speech Services to begin July 1, 2014 through August 07, 2014 (Monday through Thursday) between the hours of 8:00 a.m. and 12:30 p.m. as per the student’s IEP and 8:00 a.m. and 1:00 p.m. for teachers for the 2014 ESY Program.
- 10.6 Recommend that the Board of Education approve a six (6) week Extended School Year Occupational Therapy Services to begin July 1, 2014 through August 07, 2014 (Monday through Thursday) between the hours of 8:00 a.m. and 12:30 p.m. as per the student’s IEP and 8:00 a.m. and 1:00 p.m. for teachers for the 2014 ESY Program.

- 10.7 Recommend that the Board of Education approve the following list of paid holidays for all twelve-month employees for the 2014–2015 school year:

Independence Day	Friday	July 4, 2014
Labor Day	Monday	September 1, 2014
Rosh Hashanah	Thursday	September 25, 2014
Thanksgiving Day	Thursday	November 27, 2014
Thanksgiving Holiday	Friday	November 28, 2014
Christmas Eve	Wednesday	December 24, 2014
Christmas Day	Thursday	December 25, 2014
New Year’s Eve	Wednesday	December 31, 2014
New Year’s Day	Thursday	January 1, 2015
Martin Luther King Day	Monday	January 19, 2015
President’s Day	Monday	February 16, 2015
Good Friday	Friday	April 3, 2015
Easter Monday	Monday	April 6, 2015
Memorial Day	Monday	May 25, 2015

- *10.8 Recommend that the Board of Education approve the following professional development for travel reimbursement expenditures at the state rate of .31 cents per mile for the 2014-2015 school year as listed:

<u>Staff Member</u>	<u>Program/ Workshop/Training</u>	<u>Date</u>	<u>Mileage</u>	<u>Cost</u>
Jillian Davis	Wilson Training	6/23-6/25/14	\$70.68	\$650
Cheryl Peterson	Wilson Training	6/23-6/25/14	\$70.68	\$650
Bridget Antonucci	NJ Assoc. of Learning	4/4/14	\$28.75	\$0
Bridget Antonucci		4/30/14	\$45.66	\$0
Mary Ellen Phillips	Wilson Training	6/23/14	\$70.68	\$650
Mike Tillett	Indoor Air Quality Training	6/6/14		\$0

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber					
Mrs. Barnes					
Mrs. Carroll					
Mr. Costa					
Mrs. Laughlin					
Mrs. Rose					
Mr. Soya					
Mrs. Konefal					
Mrs. Ward					

On a roll call vote, _____ members voted yes, _____ members were absent.

11.0 Personnel Committee – Mrs. Barnes

11.1 Committee Report

Mrs. Barnes reported that the Personnel Committee met on _____ and discussed

matters of a confidential nature.

It was motioned by _____, seconded by _____, to approve item 11.2 through 11.11 as listed:

- *11.2 Recommend that the Board of Education approve the following teachers for the four (4) week Academic Camp commencing on July 1, 2014 through July 31, 2014 (Tuesday through Thursday) from 8:00 a.m. to 1:00 p.m. for the 2014 ESY Program:

<u>Name</u>	<u>Hourly Rate</u>	<u>Total Cost</u>
Kelly Cosentino	\$39.63 x 75 hrs	\$2,972.25
Emily Cuervo	\$39.47 x 75 hrs	\$2,960.25
Laura Ehlers	\$60.42 x 75 hrs	\$4,531.50
Jill Epstein	\$39.63 x 75 hrs	\$2,972.25
Christine Merten	\$39.47 x 75 hrs	\$2,960.25
Mary Ellen Phillips	\$43.99 x 75 hrs	\$3,299.25
Leigh Trillhaase	\$44.96 x 75 hrs	\$3,372.00
Chris Wiley	\$44.96 x 75 hrs	\$3,372.00

- *11.3 Recommend that the Board of Education approve the following for the six (6) week Extended School Year Programs for the PreSchool Disabled and SCLLD commencing on July 1, 2014 through August 7, 2014 (Monday through Thursday) between the hours of 8:00 a.m. 1:00 p.m. for the 2014 ESY program:

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>	<u>Total Cost</u>
Carolyn McLaughlin	Instruct. Aide	\$26.56 x 115 hrs	\$3,399.40**
Amanda Timoney	Instruct. Aide	\$15.46 x 115 hrs	\$2,122.90**
Coleen Stambaugh	Instruct. Aide	\$18.06 x 115 hrs	\$2,027.90
Jillian Davis	Teacher	\$48.36 x 115 hrs	\$5,561.40
Erin Fitzgerald	Teacher	\$39.71 x 115 hrs	\$4,566.65

**included differential for Para II instructional aides

- 11.4 Recommend that the Board of Education approve Eileen Trunk to provide medical services as School Nurse during the six (6) week Extended School Year Program from July 1, 2014 through August 7, 2014 from 8:30 a.m. to 12:30 p.m. for a total of 92 hrs at the rate of \$62.91/hr for a total of \$5,787.72 for the 2014 ESY program.

- 11.5 Recommend that the Board of Education approve the following substitutes for the Extended School Year Program from July 2nd, 2014 through August 8th, 2014 at a rate of \$40 per day for the 2014-2015 school year.

Elise Harvey Noelle Tyler

- *11.6 Recommend that the Board of Education approve for the full time support staff (6) summer hours as Monday through Thursday, from 8:00 a.m. to 4:30 p.m. with half hour lunch effective July 7th, 2014 through August 29th, 2014.

- 11.7 Recommend the Board of Education approve Laura Gammoh for a leave of absent effective October 1, 2014 – June 30, 2015 for the 2014-2015 school year.

- *11.8 Recommend that the Board of Education approve Cheryl Peterson as teacher at MA/6 \$54,640 for the 2014-2015 school year.
- *11.9 Recommend that the Board of Education approve Jamie Meseroll as teacher at MA/1 \$54,335 for the 2014-2015 school year.
- *11.10 Recommend that the Board of Education approve Erin Fitzgerald as teacher at BA/6 \$49,240 for the 2014-2015 school year.
- 11.11 Recommend that the Board of Education approve Tanja D. Ernst as a substitute teacher for the 2013-2014 school year.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber					
Mrs. Barnes					
Mrs. Carroll					
Mr. Costa					
Mrs. Laughlin					
Mrs. Rose					
Mr. Soya					
Mrs. Konefal					
Mrs. Ward					

On a roll call vote, _____ members voted yes, _____ members were absent.

12.0 Policy – Mrs. Rose

12.1 Committee Report:

Mrs. Rose reported that the Committee met on _____ and discussed the following:

13.0 School and Community Relations – Mrs. Laughlin

13.1 Committee Report

Mrs. Laughlin reported that the Committee met on _____ and discussed the following:

14.0 Old Business

15.0 New Business

16.0 Public Participation

17.0 President's Comments – Mrs. Ward

18.0 Closed Executive Session

- 18.1 It was motioned by _____, seconded by _____, to move into Closed Executive Session at _____ p.m. to discuss confidential personnel matters and/or matters of attorney/client privilege and/or matters of litigation and/or negotiations or contractual matters from which the public may be excluded. Minutes of this meeting will be made available to the public when the need for confidentiality no longer exists.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber					
Mrs. Barnes					
Mrs. Carroll					
Mr. Costa					
Mrs. Laughlin					
Mrs. Rose					
Mr. Soya					
Mrs. Konefal					
Mrs. Ward					

On a voice call vote, _____ members voted yes, _____ members were absent.

18.2 It was motioned by _____, seconded by _____, to reconvene into public session at _____ p.m.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber					
Mrs. Barnes					
Mrs. Carroll					
Mr. Costa					
Mrs. Laughlin					
Mrs. Rose					
Mr. Soya					
Mrs. Konefal					
Mrs. Ward					

On a voice vote, _____ members voted yes, _____ members were absent.

19.0 Adjournment

19.1 It was motioned by _____, seconded by _____, to adjourn the meeting at _____ p.m.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber					
Mrs. Barnes					
Mrs. Carroll					
Mr. Costa					
Mrs. Laughlin					
Mrs. Rose					
Mr. Soya					
Mrs. Konefal					
Mrs. Ward					

On a voice vote, _____ members voted yes, _____ members were absent.