

**SHREWSBURY BOROUGH BOARD OF EDUCATION  
SHREWSBURY, NEW JERSEY  
REGULAR MEETING  
TUESDAY, NOVEMBER 13, 2012  
AGENDA**

**1.0 Opening Procedures**

- 1.1 Call to order – 7:30 p.m.
- 1.2 Flag salute
- 1.3 Opening Statement

“Public notice of this was faxed to the Asbury Park Press on April 24, 2012 in accordance with the Open Public Meetings Act PL 1975 CH 231, effective January 16, 1976. Notice has been posted in the Fern Ross entrance and Bell Foyer entrance to Shrewsbury Borough School. A copy of this notice is also on file in the office of the Borough Clerk.”

1.4 Roll Call:

- |                |                                    |
|----------------|------------------------------------|
| Mrs. Barnes    | Mr. Nelson                         |
| Mr. Costa      | Mrs. Rieger                        |
| Ms. Hennelly   | Mrs. Ward                          |
| Mrs. Kachinski | Mr. MacConnell, Superintendent     |
| Mrs. Keale     | Ms. Avento, Business Administrator |
| Mrs. Konefal   |                                    |

**2.0 Closed Executive Session**

- 2.1 It was motioned by \_\_\_\_\_, seconded by \_\_\_\_\_, to move into Closed Executive Session at \_\_\_\_\_ p.m. to discuss confidential personnel matters or Board Business and/or matters of attorney/client privilege and/or matters of litigation and/or negotiations or contractual matters from which the public may be excluded. Minutes of this meeting will be made available to the public when the need for confidentiality no longer exists.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barnes					
Mrs. Keale					
Mrs. Konefal					
Mr. Nelson					
Mrs. Rieger					
Mrs. Ward					
Mr. Costa					
Ms. Hennelly					
Mrs. Kachinski					

On a voice vote, \_\_\_\_\_ members voted yes, \_\_\_\_\_ members were absent.

2.2 It was motioned by \_\_\_\_\_, seconded by \_\_\_\_\_, to reconvene into public session at \_\_\_\_\_ p.m.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barnes					
Mrs. Keale					
Mrs. Konefal					
Mr. Nelson					
Mrs. Rieger					
Mrs. Ward					
Mr. Costa					
Ms. Hennelly					
Mrs. Kachinski					

On a voice vote, \_\_\_\_\_ members voted yes, \_\_\_\_\_ members were absent.

### 3.0 Communications

- Thank you to all Shrewsbury Residents, A& P and Acme for their generous donations of food, coffee, hot chocolate etc. to assist in our warming shelter on Sunday, November 4<sup>th</sup> and Monday, November 5<sup>th</sup>.
- Letter from Mr. and Mrs. Kodama regarding confidential Child Study Team concerns.

### 4.0 Public Participation – Agenda Items Only

### 5.0 Superintendent’s Report – Mr. MacConnell

5.1 Superintendent’s Report

It was motioned by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve item 5.2 through 5.3 as amended:

5.2 Recommend that the Board of Education approve the following Board and District Goals for the 2012-2013 school year:

**Board Goals:**

- Gain a better understanding of the results and implications of the NJASK testing
- Develop and implement a board calendar for updates on progress toward District and Board goals

5.2 Continued:

**District Goals:**

- The district will show student growth in reading skills, particularly in analyzing text in grades K-4 as measured by guided reading benchmark assessments quarterly and map testing 3 times a years on NJASK scores in LAL
- Students will improve writing proficiency skills in grades 5-8 by completing a minimum of 6 writing samples (5 of which need to be from LA and 1 from another content area)and as measured on the NJ ASK, focusing on constructed responses for 2012-2013 school year.
- Decrease Incidents of Bullying by 10% by June 2013

5.3 Recommend the Board of Education approve the second reading of the following policies for the 2012 -2013 school year:

- Policy # 2415.03 – Highly Qualified Teachers (Revised)
- Policy & Regulation # 2560 – Live Animals in Schools (Revised)
- Policy & Regulation # 3126 – Induction Program for Provisional Teachers (Revised)
- Policy & Regulation #3240 – Professional Development (Revised)
- Policy & Regulation # 3281 – Inappropriate Staff Conduct (Revised)
- Policy #3431.3 – New Jersey’s Family Leave Insurance Program (New)
- Policy & Regulation # 4281 – Inappropriate Staff Conduct (Revised)
- Policy # 4431.3 – New Jersey’s Family Leave Insurance Program (New)
- Policy # 2436 – Activity Participation Fee Program (New)
- Policy & Regulation # 5111 – Eligibility of Resident/Nonresident Pupils (Revised)
- Policy & Regulation #6422 - Budget Transfers (Revised)
- Policy & Regulation # 6740 – Reserve Accounts (Revised)
- Regulation # 8420.1 – Fire and Fire Drills (Revised)
- Policy # 0146 – Board Member Authority (Revised)
- Policy # 0171 – Duties of Board President and Vice President (Revised)
- Policy # 0173 – Duties of Public School Accountant (Revised)
- Policy # 2431.3 – Practice & Pre-Season Heat Acclimation for Interscholastic Athletics (New)
- Policy # 4159 – Support Staff Member/School District Reporting Responsibilities (New)
- Policy # 5516 – Use of Electronic Communication and Recording Devised (Revised)
- Policy & Regulation # 6112 – Reimbursement of Federal & Other Grant Expenditures (New)
- Policy # 6830 – Audit & Comprehensive Annual Financial Report (Revised)
- Policy & Regulation # 8310 – Public Records (Revised)

\*5.4 Recommend that the Board of Education approve the waiver of the SEMI (Special Education Medicaid Initiative) Program as the district has fewer than 40 Medicaid eligible classified students and that the participation would not provide a cost benefit to the district as follows:

**Whereas**, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district’s participation in the Special Education Medicaid Initiative (SEMI) Program for the 2012-2013, and

**Whereas**, the Shrewsbury Board of Education desires to apply for this waiver but due to the fact that it projects having fewer than 40 Medicaid eligible classified students **OR** participation in SEMI would not provide a cost benefit to the district based on the projection of the district’s available SEMI reimbursement for the 202-2013 budget year,

**Now Therefore Be It Resolved** that the Shrewsbury Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Monmouth an appropriate waiver of the requirements of NJAC 6A23A-5.3 for the 2012-2013 school year.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barnes					
Mrs. Keale					
Mrs. Konefal					
Mr. Nelson					
Mrs. Rieger					
Mrs. Ward					
Mr. Costa					
Ms. Hennelly					
Mrs. Kachinski					

On a roll call vote, \_\_\_\_\_ members voted yes, \_\_\_\_\_ members were absent.

## 6.0 Business Administrator’s Report – Ms. Avento

It was motioned by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve items 6.1 through 6.1.2 as listed:

6.1 Recommend that the Board of Education approve the following minutes as amended:

6.1.1 Executive Session Meeting Minutes, October 15<sup>th</sup>, 2012

6.1.2 Regular Meeting Minutes, October 15<sup>th</sup>, 2012

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barnes					
Mrs. Keale					
Mrs. Konefal					
Mr. Nelson					
Mrs. Rieger					
Mrs. Ward					
Mr. Costa					
Ms. Hennelly					
Mrs. Kachinski					

On a voice vote, \_\_\_\_\_ members voted yes, \_\_\_\_\_ members were absent.

## 7.0 Facilities Committee – Mr. Nelson

### 7.1 Committee Report

Mr. Costa reported for Mr. Nelson that the Committee met prior to the board meeting and discussed the following:

## 8.0 Finance Committee – Mr. Costa

### 8.1 Committee Report

Mr. Costa reported for Mr. Nelson that the Committee met prior to the Board Meeting to review the bills and claims, discuss budget strategies & current status of the budget, reviewed ongoing state directives and the items listed below:

It was motioned by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve items 8.2 through 8.10 as amended. Items 8.3 and 8.9 were tabled:

\*8.2 Recommend that the Board of Education approve the following bills:

October 2012 Payroll – 2 <sup>nd</sup> half	\$ 194,159.47
November 2012 Payroll – 1 <sup>st</sup> half	\$ 225,396.31
November 2012 Bills & Claims	\$ <u>177,145.75</u>
Total	\$ 596,701.53

\*8.3 Recommend that the Board of Education approve the following transfers within the 2012-2013 General Fund as listed:

<u>FROM</u>	<u>AMOUNT</u>	<u>TO</u>	<u>AMOUNT</u>
11-000-100-566-01 Out of District Tuition Rcl for Addtl Staff Dev for Guided Reading	25,300	11-000-223-390-01 Professional Dev.	25,300
11-000-251-610-01 Business Office Supplies Rcl for Addtl Funds Needed	200	11-000-251-890-01 Business Office Misc	200
11-000-291-270-02 District Benefits Rcl for Addtl Funds Needed	996	11-000-270-514-02 Transportation- Spec. Ed.	996

8.4 Pursuant to N.J.A.C. 6:20-2.13(e), I certify that as of October 31, 2012, after review of the appropriations section of the monthly financial reports and upon consultation with appropriate district officials, to the best of my knowledge no major account or fund has been overextended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

\_\_\_\_\_  
Debora Avento

\_\_\_\_\_  
Date

- 8.5 Recommend that the Board Secretary’s Report for the month of September 2012 with the respective Treasurer’s Report be accepted, filed for audit, attached to, and made part of the official minutes of this meeting.
- 8.6 Recommend that the Board of Education retroactively approve Power Play Pediatric Therapy provide occupational therapy services for student #209 as per IEP and pursuant to OAL Docket Numbers: EDS 297-10 and EDS 366-10 and Agency Docket Numbers: 2010-15572 and 2010-15530 and the court’s decision of same, at the rate of \$94/week for 43 weeks for a total of \$4,042 from September 1, 2012 through June 30, 2013 for the 2012-2013 school year.
- 8.7 Recommend that the Board of Education retroactively approve Diane Ames, Occupational Therapist to provide an Occupational Therapy Evaluation for student #0000100812 on September 25<sup>th</sup>, 2012 at the cost of \$300 for the 2012-2013 school year.
- 8.8 Recommend that the Board of Education retroactively approve Diane Ames, Occupational Therapist to provide an Occupational Therapy Evaluation for student #0000090612 on October 19<sup>th</sup>, 2012 at the cost of \$300 for the 2012-2013 school year.
- \*8.9 Recommend that the Board of Education approve Intechgration Consulting Services to provide the district with consulting services for the implementation of the Professional Development for the Guided Reading and Writer’s Workshop Programs at the rate of \$900/day for 27 days and a rate of \$500/day for 2 days for a total not to exceed \$25,300 effective December 4<sup>th</sup>, 2012 for the 2012-2013 school year.
- \*8.10 Recommend that the Board of Education authorize the submission of the IDEA FY13 Grant Application to the Monmouth County Executive Department of Education as required for the 2012-2013 school year.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barnes					
Mrs. Keale					
Mrs. Konefal					
Mr. Nelson					
Mrs. Rieger					
Mrs. Ward					
Mr. Costa					
Ms. Hennelly					
Mrs. Kachinski					

On a roll call vote, \_\_\_\_\_ members voted yes, \_\_\_\_\_ members were absent.

## 9.0 Curriculum Committee – Mrs. Rieger

### 9.1 Committee Report

Mrs. Rieger reported that the Committee met on \_\_\_\_\_ and discussed the following:

It was motioned by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve item 9.2 through 9.4 as listed:

- 9.2 Recommend that the Board of Education approve the Danielson Framework Evaluation for Teaching for the 2012 -2013 school year.
- \*9.3 Recommend that the Board of Education approve the following field trips at no cost to the Board of Education for the 2012-2013 school year. All costs to be paid by students and SPTG:

Class/Group: 5<sup>th</sup> Grade  
 Destination: Liberty Science Center  
 Date(s): Friday, May 10, 2013  
 Cost of Trip: \$ 1,180.50  
 Cost of Transportation: TBD

Class/Group 8<sup>th</sup> Grade Volunteer Opportunity  
 Destination Holiday Express, Tinton Falls  
 Date (s): 3:15pm – 5:15pm on November 28, 2012  
 Cost of Trip: \$0  
 Cost of Transportation: TBD

- 9.4 Recommend that the Board of Education approve the following professional development for travel reimbursement expenditures for the 2012-2013 school year as listed:

<u>Staff Member</u>	<u>Program/ Workshop/Training</u>	<u>Date</u>	<u>Cost</u>
Debi Avento	IPD – QPA Requirement Workshop	11/30/12	\$99
Anne Frankel	Teaching Social Skills in a School Setting	12/6/12	\$0
Anne Frankel	Meeting the Communication Needs of the Non-verbal Student	5/21/13	\$0

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barnes					
Mrs. Keale					
Mrs. Konefal					
Mr. Nelson					
Mrs. Rieger					
Mrs. Ward					
Mr. Costa					
Ms. Hennelly					
Mrs. Kachinski					

On a roll call vote, \_\_\_\_\_ members voted yes, \_\_\_\_\_ members were absent.

## 10.0 Personnel Committee – Mrs. Barnes

- 10.1 Committee Report

Mrs. Barnes reported that the Personnel Committee met on \_\_\_\_\_ and discussed matters of a confidential nature.

It was motioned by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve items 10.2 through 10.3 as amended:

10.2 Recommend that the Board of Education approve the following extra-curricular positions and stipends to be paid for the 2012-2013 school year as listed:

<u>Name</u>	<u>Pay to Play Stipends</u>	<u>Stipend</u>
Daniel White	Basketball Coach (Boys)	\$2,465
*Kelly Fanders	Stage Director	\$2,465
*Kelly Fanders	Music Director	\$2,465

10.3 Recommend that the Board of Education approve Kaitlyn Korda for 120 hours of internship for her Learning Disabilities Teacher Consultant (LDTC) Certification Program with the Shrewsbury Borough School District effective November 19<sup>th</sup>, 2012 for the 2012-2013 school year.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barnes					
Mrs. Keale					
Mrs. Konefal					
Mr. Nelson					
Mrs. Rieger					
Mrs. Ward					
Mr. Costa					
Ms. Hennelly					
Mrs. Kachinski					

On a roll call vote, \_\_\_\_\_ members voted yes, \_\_\_\_\_ members were absent.

## 11.0 School and Community Relations – Mrs. Keale

11.1 Committee Report

Mrs. Keale reported that the Committee met on \_\_\_\_\_ and discussed the following:

## 12.0 Old Business



### 13.0 New Business

### 14.0 Public Participation

### 15.0 President's Comments – Mrs. Kachinski

### 16.0 Closed Executive Session

16.1 It was motioned by \_\_\_\_\_, seconded by \_\_\_\_\_, to move into Closed Executive Session at \_\_\_\_\_ p.m. to discuss confidential personnel matters and/or matters of attorney/client privilege and/or matters of litigation and/or negotiations or contractual matters from which the public may be excluded. Minutes of this meeting will be made available to the public when the need for confidentiality no longer exists.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barnes					
Mrs. Keale					
Mrs. Konefal					
Mr. Nelson					
Mrs. Rieger					
Mrs. Ward					
Mr. Costa					
Ms. Hennelly					
Mrs. Kachinski					

On a voice call vote, \_\_\_\_\_ members voted yes, \_\_\_\_\_ members were absent.

16.2 It was motioned by \_\_\_\_\_, seconded by \_\_\_\_\_, to reconvene into public session at \_\_\_\_\_ p.m.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barnes					
Mrs. Keale					
Mrs. Konefal					
Mr. Nelson					
Mrs. Rieger					
Mrs. Ward					
Mr. Costa					
Ms. Hennelly					
Mrs. Kachinski					

On a voice vote, \_\_\_\_\_ members voted yes, \_\_\_\_\_ members were absent.

## 17.0 Adjournment

17.1 It was motioned by \_\_\_\_\_, seconded by \_\_\_\_\_, to adjourn the meeting at \_\_\_\_\_ p.m.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barnes					
Mrs. Keale					
Mrs. Konefal					
Mr. Nelson					
Mrs. Rieger					
Mrs. Ward					
Mr. Costa					
Ms. Hennelly					
Mrs. Kachinski					

On a voice vote, \_\_\_\_\_ members voted yes, \_\_\_\_\_ members were absent.