

SHREWSBURY BOROUGH BOARD OF EDUCATION
SHREWSBURY, NEW JERSEY
REGULAR MEETING
TUESDAY, NOVEMBER 15, 2016
AGENDA

1.0 Opening Procedures

1.1 Call to order – 6:00 p.m.

1.2 Flag salute

1.3 Opening Statement

“Public notice of this was faxed to the Asbury Park Press on November 2nd, 2016 in accordance with the Open Public Meetings Act PL 1975 CH 231, effective January 16, 1976. Notice has been posted in the Fern Ross entrance and Bell Foyer entrance to Shrewsbury Borough School. A copy of this notice is also on file in the office of the Borough Clerk.”

1.4 Roll Call:

Mrs. Barber
Mrs. Barnes
Mrs. Groom
Mrs. Hemel
Mrs. Rose
Mr. Sweeney

Mr. White
Mrs. Laughlin
Mrs. Konefal
Mr. MacConnell, Superintendent
Ms. Avento, Business Administrator
Mr. Will Donio, Board Attorney

1.5 Mission Statement

The mission of the Shrewsbury Borough School District, a system built on successful cooperation among family, school and community, is to prepare all students to achieve excellence and to become responsible citizens through rigorous educational programs consistent with the New Jersey Core Curriculum Content State Standards and which respect individual differences and diversity. Students will be prepared to meet the challenges presented in the regional high school and the world beyond.

2.0 Closed Executive Session

2.1 It was motioned by M_____, seconded by M_____, to move into Closed Executive Session at ____ p.m. to discuss confidential personnel matters and/or matters of attorney/client privilege and/or matters of litigation and/or negotiations or contractual matters from which the public may be excluded. Minutes of this meeting will be made available to the public when the need for confidentiality no longer exists.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber					
Mrs. Barnes					
Mrs. Groom					
Mrs. Hemel					
Mrs. Rose					
Mr. Sweeney					
Mr. White					
Mrs. Laughlin					
Mrs. Konefal					

On a voice call vote, _____ members voted yes, _____ members were absent.

2.2 It was motioned by M_____, seconded by M_____, to reconvene into public session at _____.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber					
Mrs. Barnes					
Mrs. Groom					
Mrs. Hemel					
Mrs. Rose					
Mr. Sweeney					
Mr. White					
Mrs. Laughlin					
Mrs. Konefal					

On a voice call vote, _____ members voted yes, _____ members were absent.

3.0 Communications ~

- Email from Mrs. Pomaski regarding Board Meeting proceedings
- Email from Mrs. Kodama regarding the Public Participation portion of the October 15th, 2016 Board of Education Meeting

4.0 Public Participation – Agenda Items Only

5.0 Superintendent’s Report – Mr. MacConnell

5.1 Superintendent’s Report:

- Referendum Presentation
- 8th Grade Students being Honored for the following academics, sports and activities:
 - NJASK – Science Spring 2016 – Scores of 300 (5th Grade Students)
 - Peace Builders
 - Boys Soccer
 - Girls Soccer
 - Cross Country

It was motioned by M____, seconded M____ by, to approve item 5.2 as listed:

5.2 Recommend that the Board of Education approve the District HIB Report for the month of October 2016.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber					
Mrs. Barnes					
Mrs. Groom					
Mrs. Hemel					
Mrs. Rose					
Mr. Sweeney					
Mr. White					
Mrs. Laughlin					
Mrs. Konefal					

On a roll call vote, _____ members voted yes, _____ members were absent.

6.0 Business Administrator’s Report – Ms. Avento

It was motioned by M____, seconded by M____, to approve items 6.1 through 6.1.2 as listed:

6.1 Recommend that the Board of Education approve the following minutes as amended:

6.1.1 Executive Session Meeting Minutes, October 18th, 2016

6.1.2 Regular Meeting Minutes, October 18th, 2016

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber					
Mrs. Barnes					
Mrs. Groom					
Mrs. Hemel					
Mrs. Rose					
Mr. Sweeney					
Mr. White					
Mrs. Laughlin					
Mrs. Konefal					

On a voice vote, _____ members voted yes, _____ members were absent.

7.0 Facilities Committee – Mr. Sweeney

7.1 Committee Report

Mr. Sweeney reported that the Committee met on November 10th, 2016 and discussed the following:

8.0 Finance Committee – Mr. Sweeney

8.1 Committee Report

Mr. Sweeney reported that the Committee met on November 10th, 2016 to review the bills and claims, discuss budget strategies & current status of the budget and year end procedures, reviewed ongoing state directives and the items listed below:

It was motioned by M____, seconded by M____, to approve items 8.2 through 8.10 as listed:

8.2 Recommend that the Board of Education approve the following bills:

October 2016 Payroll – 2 nd half	\$227,781.27
November 2016 Payroll – 1 st half	\$256,609.57
October 2016 Bills & Claims	\$ 612.00
November 2016 Bills & Claims	<u>\$116,744.60</u>
Total	\$601,747.44

8.3 Recommend that the Board of Education approve the following transfers within the 2016-2017 General Fund as listed:

<u>FROM</u>	<u>AMOUNT</u>	<u>TO</u>	<u>AMOUNT</u>
11-000-291-270-05 District Benefit Other Rcl For Addtl Fund Needed	\$3,259	11-215-100-101-02 PSD-Summer Sal.	\$3,259
11-190-100-610-50 Instructional Equip. Rcl For Lobby Guard Repl.	\$3,850	12-000-260-790-01 Operations Equip.	\$3,850

8.4 Pursuant to N.J.A.C. § 6A:23A-16.10(c) (3). I certify that as of October 31, 2016, after review of the appropriations section of the monthly financial reports and upon consultation with appropriate district officials, to the best of my knowledge no major account or fund has been overextended in violation of N.J.A.C. § 6A:23A-16.10(c)(3). and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Debora Avento

Date

- 8.5 Recommend that the Board Secretary’s Report for the month of September 2016 with the respective Treasurer’s Report be accepted, filed for audit, attached to, and made part of the official minutes of this meeting.
- 8.6 Recommend that the Board of Education approve DeMonte Physical Therapy for Physical Evaluation for student #5715 at the cost of \$285 for the 2016-2017 school year.
- 8.7 Recommend that the Board of Education approve Diane Ames for Occupational Therapy Evaluation for student #5715 at the cost of \$350 for the 2016-2017 school year.
- 8.8 Recommend that the Board of Education approve Dr. Richard Labbe for RTI Training for Professional Development at the cost of \$800 for the 2016-2017 school year.
- 8.9 Recommend that the Board of Education approve Curriculum Associates to provide IReady Professional Development in the amount of \$6,400 for the 2016-2017 school year.
- 8.10 Recommend that the Board of Education approve the following damaged/obsolete books/ furniture /miscellaneous items to be discarded as follows for the 2016-2017 school year:

<u>Quantity</u>	<u>Description</u>	<u>Information</u>	<u>Reason</u>
33	Kindergarten Books	Envision 2.0	Damaged/Obsolete
50	1 st Grade Books	Envision 2.0	Damaged/Obsolete
62	2 nd Grade Books	Envision 2.0	Damaged/Obsolete
208	Books	Spotlight on Literacy	Damaged/Obsolete
30	Workbooks	Dare to Discover	Damaged/Obsolete
30	Workbooks	Unlikely Heroes	Damaged/Obsolete
30	Workbooks	Time & Time Again	Damaged/Obsolete
12	Planners	Time & Time Again	Damaged/Obsolete
14	Clarinets		Damaged/Beyond repair
10	Saxophones		Damaged/Beyond repair
1	Trombone		Damaged/Beyond repair
6	Trumpets		Damaged/Beyond repair
1	Xylophone		Damaged/Beyond repair
1	Guitar		Damaged/Beyond repair
1	Bookshelf		Damaged/Beyond repair
6	Old Marching Band Flags		Damaged/Beyond repair
6	Color Guard Rifles		Damaged/Beyond repair
3 Boxes	Tiles		Damaged/Beyond repair
4 Boxes	Florescent light bulbs		Damaged
4	Tables		Damaged
3	Air conditioner filters		Damaged/Beyond repair
5	Room Dividers		Damaged/Beyond repair
6	Desks		Damaged/Beyond repair

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber					
Mrs. Barnes					
Mrs. Groom					
Mrs. Hemel					
Mrs. Rose					
Mr. Sweeney					
Mr. White					
Mrs. Laughlin					
Mrs. Konefal					

On a roll call vote, _____ members voted yes, _____ members were absent.

9.0 Curriculum Committee – Mr. Konefal

9.1 Committee Report

Mrs. Konefal reported that the Committee met on Monday, November 7th, 2016 and discussed the following:

It was motioned by M_____, seconded by M_____, to approve item 9.2 through 9.3 as listed:

9.2 Recommend that the Board of Education approve the following field trips at no cost to the Board of Education for the 2016-2017 school year. All costs to be paid by students and SPTG:

Class/Group: 8th Grade & SBS Faculty and Staff
 Destination: Holiday Express, Tinton Falls, NJ
 Date(s): December 15th & 16th, 2016
 Cost of Trip: 0.00
 Cost of Transportation: \$ 330.00 (2 buses)

Class/Group: 5th Grade
 Destination: Liberty Science Center
 Date(s): May 26, 2017
 Cost of Trip: \$1,520.50
 Cost of Transportation: TBD

Class/Group: Kindergarten
 Destination: Count Basie
 Date(s): May 18, 2017
 Cost of Trip: \$ 351.50
 Cost of Transportation: \$ 350.00

- 9.3 Recommend that the Board of Education approve the following professional development for travel reimbursement expenditures at the state rate of .31 cents per mile for the 2016-2017 school year as listed:

<u>Staff Member</u>	<u>Program/ Workshop/Training</u>	<u>Date</u>	<u>Estimated Mileage</u>	<u>Cost</u>
Kathleen Fitzpatrick	Psychological Trama Symposium	11/16/16	\$ -0-	\$ 50.00
Ralph Reno	RTK	11/17/16	\$ 5.00	\$ 50.00
Marisa Shaheen	Strauss Esmay HIB Wkshp	11/21/16	\$24.65	\$125.00
Allison Wiesel	RBR Articulation (Science)	11/22/16	\$1.68	-0-
Kathleen Fitzpatrick	NJASP Winter Conf.	12/09/16	\$17.30	\$110.00

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber					
Mrs. Barnes					
Mrs. Groom					
Mrs. Hemel					
Mrs. Rose					
Mr. Sweeney					
Mr. White					
Mrs. Laughlin					
Mrs. Konefal					

On a roll call vote, _____ members voted yes, _____ members were absent.

10.0 Personnel Committee – Mrs. Barnes

10.1 Committee Report

Mrs. Barnes reported that the Personnel Committee met on _____ and discussed matters of a confidential nature.

It was motioned by M____, seconded by M____, to approve items 10.2 through 10.8 as listed:

- 10.2 Recommend that the Board of Education approve Kimberly Sclarow as teacher at the prorated salary of MA + 30/10 \$58,145 for the 2016- 2017 school year.
- 10.3 Recommend that the Board of Education approve Lynn Heinsius as Lunch aide at the hourly rate of \$10.00 per hour to begin on or around November 21, 2016 for the 2016 – 2017 school year.
- 10.4 Recommend that the Board of Education approve Anne Frankel for a leave of absence as per the SBEA contract effective February 13, 2017 until May 30, 2017 for the 2016 -2017 school year.
- 10.5 Recommend that the Board of Education approve Christine Bonura for a leave of absence as per the SBEA contract effective January 30, 2017 and to return on or about May 30, 2017 for the 2016 -2017 school year.

- 10.6 Recommend that the Board of Education rescind Stephanie Ade as Instructional Aide for the 2016-2017 school year.
- 10.7 Recommend that the Board of Education accept the resignation of Erin Fitzgerald effective November 2, 2016 for the 2016- 2017 school year.
- 10.8 Recommend that the Board of Education approve the following substitute teachers for the 2016-2017 school year as listed:

Kelly Rizzetta
 Thomas Wicklund

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber					
Mrs. Barnes					
Mrs. Groom					
Mrs. Hemel					
Mrs. Rose					
Mr. Sweeney					
Mr. White					
Mrs. Laughlin					
Mrs. Konefal					

On a roll call vote, _____ members voted yes, _____ members were absent.

11.0 Policy – Mrs. Laughlin

11.1 Committee Report

Mrs. Laughlin reported that the Committee did not meet but discussed the following:

It was motioned by M_____, seconded by M_____, to approve items 11.2 and 11.3 as listed:

- 11.2 Recommend that the Board of Education approve the 1st Reading of Policy #2415.30 – Title 1 – Educational Stability for Children in Foster Care for the 2016 – 2017 school year.
- 11.3 Recommend that the Board of Education adopt the 2nd Reading of Policy #2415.30 – Title 1 – Educational Stability for Children in Foster Care for the 2016 – 2017 school year.

12.0 School and Community Relations – Mrs. Barber

12.1 Committee Report

Mrs. Barber reported that the Committee met on November 9th, 2016 and discussed the following:

13.0 Old Business ~

Academic Competitions: Mr. Berringer will be in charge of the Geography Bee.

Mr. Berringer held an open house for the 7th and 8th grade parents. Approximately 12-14 parents attended.

Mr. Perry will be including more classes in the winter concert.

14.0 New Business ~

15.0 Public Participation ~

16.0 President's Comments ~ Mrs. Konefal

17.0 Closed Executive Session

- 17.1 It was motioned by M_____, seconded by M_____, to move into Closed Executive Session at ____ p.m. to discuss confidential personnel matters and/or matters of attorney/client privilege and/or matters of litigation and/or negotiations or contractual matters from which the public may be excluded. Minutes of this meeting will be made available to the public when the need for confidentiality no longer exists.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber					
Mrs. Barnes					
Mrs. Groom					
Mrs. Hemel					
Mrs. Rose					
Mr. Sweeney					
Mr. White					
Mrs. Laughlin					
Mrs. Konefal					

On a voice vote, _____ members voted yes, _____ members were absent.

- 17.2 It was motioned by M_____ seconded by M_____, to reconvene into public session at _____ p.m.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber					
Mrs. Barnes					
Mrs. Groom					
Mrs. Hemel					
Mrs. Rose					
Mr. Sweeney					
Mr. White					
Mrs. Laughlin					
Mrs. Konefal					

On a voice call vote, _____ members voted yes, _____ members were absent.

18.0 Adjournment

- 18.1 It was motioned by M_____, seconded by M_____, to adjourn the meeting at _____ p.m.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber					
Mrs. Barnes					
Mrs. Groom					
Mrs. Hemel					
Mrs. Rose					
Mr. Sweeney					
Mr. White					
Mrs. Laughlin					
Mrs. Konefal					

On a voice vote, _____ members voted yes, _____ members were absent.