

**SHREWSBURY BOROUGH BOARD OF EDUCATION
SHREWSBURY, NEW JERSEY
REGULAR MEETING
TUESDAY, AUGUST 21, 2012
MINUTES**

1.0 Opening Procedures

- 1.1 Call to order – 7:34 p.m.
- 1.2 Flag salute
- 1.3 Opening Statement

“Public notice of this was faxed to the Asbury Park Press on April 24, 2012 in accordance with the Open Public Meetings Act PL 1975 CH 231, effective January 16, 1976. Notice has been posted in the Fern Ross entrance and Bell Foyer entrance to Shrewsbury Borough School. A copy of this notice is also on file in the office of the Borough Clerk.”

1.4 Roll Call:

Mrs. Barnes	Mr. Nelson
Mr. Costa	Mrs. Rieger
Ms. Hennelly	Mrs. Ward
Mrs. Kachinski	Mr. MacConnell, Superintendent
Mrs. Keale	Ms. Avento, Business Administrator
Mrs. Konefal	

2.0 Closed Executive Session

- 2.1 It was motioned by Mrs. Barnes, seconded by Mr. Costa, to move into Closed Executive Session at 7:38 p.m. to discuss confidential personnel matters or Board Business and/or matters of attorney/client privilege and/or matters of litigation and/or negotiations or contractual matters from which the public may be excluded. Minutes of this meeting will be made available to the public when the need for confidentiality no longer exists.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barnes	X				
Mrs. Keale	X				
Mrs. Konefal	X				
Mr. Nelson	X				
Mrs. Rieger	X				
Mrs. Ward	X				
Mr. Costa	X				
Ms. Hennelly	X				
Mrs. Kachinski	X				

On a voice vote, nine (9) members voted yes.

2.2 It was motioned by Mrs. Ward, seconded by Mrs. Keale, to reconvene into public session at 8:01 p.m.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barnes	X				
Mrs. Keale	X				
Mrs. Konefal	X				
Mr. Nelson	X				
Mrs. Rieger	X				
Mrs. Ward	X				
Mr. Costa	X				
Ms. Hennelly	X				
Mrs. Kachinski	X				

On a voice vote, nine (9) members voted yes.

3.0 Communications

- Thank you letter from the Goddard School in Tinton Falls to the Shrewsbury Borough School for allowing them to use the school for their graduation ceremonies.

4.0 Public Participation – Agenda Items Only– There was no public participation.

5.0 Superintendent’s Report – Mr. MacConnell

5.1 Superintendent’s Report

- The Shrewsbury Garden Club will be honoring Sallyann Jauch with the “Random Acts of Beauty Award” for the wonderful rain garden on Tuesday, September 18th at 6:00 PM in the evening at the Shrewsbury Historical Society building in the Borough Complex.
- As the students, staff and families arrive back to school in September you will see many changes in the school. The maintenance department and custodians have worked extremely hard over the summer preparing the building for the opening of school. Over the summer there have been numerous projects done such as:
 - The staff and circle parking lot have been resurfaced and relined
 - A new floor has been installed in the main lobby ,library area and Faculty Bathrooms
 - Faculty Room painted and new carpet
 - New seating in the lobby
- The Technology Department have also worked on many projects over the summer such as:
 - A wireless network installation enhancing the existing limited wireless network
 - Computer Maintenance has been worked on in all classrooms

- Conversion to Contacts 2 that will consolidate and verify family codes and demographics/emergency contact information

➤ We have some new staff members for the 2012-2013 school year:

Megan Vujnich (Wolff) - 1st Grade Teacher

Jill Epstein - 2nd Grade Teacher

Mary Ellen Phillips - 4th Grade teacher

Kelly Cosentino - 5th Grade teacher

Our new Instructional Aides are Katie Agresti and Stephanie Blake

Mrs. Dura's long term sub for the 12/13 school year – Kelly Pfeiffer

Mrs. Patton's long term sub through Oct. 31st – Michelle Lau

Mrs. Orshack long term sub through November 30th – Jamie Meseroll

- On August 22nd, 23rd and 24th the Pre-K, Kindergarten and 5th Grade Orientations will be held for the students and parents to come to school and meet with their teachers and classroom aides. Students are invited to visit their classrooms and learn about the exciting activities that are scheduled for the coming school year. The 5th Grade students will have the opportunity to perform a block schedule walk-through, meet some of their teachers and learn about what to expect in the 5th grade.
- September 4th and 5th will be Staff Professional Days. There will be many workshops scheduled for both days for the staff to attend.
- The first day of School is Thursday, September 6th with a 12:30 Dismissal.
- School will be closed on Monday, September 17th for Rosh Hashanah and Wednesday, September 26th for Yom Kippur.
- On Wednesday, September 19th we will have our annual Open House-Back to School Night at 6:30 P.M.
- We look forward to the start of a new school year. Enjoy the rest of the summer!

It was motioned by Mr. Costa, seconded by Mrs. Konefal, to approve item 5.2 through 5.3 as amended:

5.2 Recommend the Board of Education approve the second reading of the following policies for the 2012 -2013 school year:

- Policy 1230 – Superintendent's Duties (Revised)
- Policy 1522 – School-level Planning (Revised)
- Policy 2132 – School District Goals and Objectives (Revised)
- Policy & Regulation 2414 – Programs and Services for Pupils in High Poverty and in High Need School Districts (Revised)
- Policy & Regulation 2440 – Summer Session (Revised)
- Policy & Regulation 2461 – Special Education/Receiving Schools (Revised)
- Policy & Regulation 3144 – Certification of Tenure Charges (Revised)
- Policy & Regulation 5561 – Use of Physical Restraint (New)
- Policy 6150 – Tuition Income (Revised)
- Policy & Regulation 6220 – Budget Preparation (Revised)

5.2 Continued:

- Policy 6311 – Contracts for Goods or Services Funded by Federal Grants (New)
- Policy 6820 – Financial Reports (Revised)

5.3 Recommend the Board of Education approve the first reading of the following policies for the 2012 -2013 school year:

- Policy 1140 – Affirmative Action Program (New)
- Policy 1523 – Comprehensive Equity Plan (Revised)
- Policy & Regulation 1530 – Equal Employment Opportunities (Revised)
- Policy & Regulation 1550 – Affirmative Action Program for Employment and Contract Practices (Revised)
- Policy & Regulation 2260 – Affirmative Action Program for School and Classroom Practices (Revised)
- Policy & Regulation 2415.01 – Academic Standards, Academic Assessments and Accountability (Revised)
- Policy & Regulation 2415.04 – Title I - District Wide Parental Involvement (Revised) – (There are no students in our district that this Policy applies to)
- Policy & Regulation 2423 – Bilingual and ESL Education (Revised)
- Policy 6362 – Contributions to Board Members and Contract Awards (Revised)
- Policy 8420 – Emergency and Crisis Situations (Revised)
- Regulation 8420 – Emergency and Non-Fire Evacuation Plan (Revised)
- Regulation 8420.2 – Bomb Threat (Revised)
- Regulation 8420.7 – Lockdown Procedures (Revised)
- Regulation 8420.10 – Active Shooter (New)
- Policy # 8740 – Bonding (Revised)

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barnes	X				
Mrs. Keale	X				
Mrs. Konefal	X				
Mr. Nelson	X				
Mrs. Rieger	X				
Mrs. Ward	X				
Mr. Costa	X				
Ms. Hennelly	X				
Mrs. Kachinski	X				

On a roll call vote, nine (9) members voted yes.

6.0 Business Administrator’s Report – Ms. Avento

It was motioned by Mrs. Rieger, seconded by Mr. Nelson, to approve items 6.1 through 6.1.2 as amended:

6.1 Recommend that the Board of Education approve the following minutes as amended:

- 6.1.1 Executive Session Meeting Minutes, June 26th, 2012
- 6.1.2 Regular Meeting Minutes, June 26th, 2012

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barnes	X				
Mrs. Keale	X				
Mrs. Konefal	X				
Mr. Nelson	X				
Mrs. Rieger	X				
Mrs. Ward	X				
Mr. Costa	X				
Ms. Hennelly	X				
Mrs. Kachinski	X				

On a roll call vote, nine (9) members voted yes.

7.0 Facilities Committee – Mr. Nelson

7.1 Committee Report

Mr. Nelson reported that the Committee met prior to the board meeting and discussed the following:

- The Facility Committee items were addressed by the Superintendent in his report.

8.0 Finance Committee – Mr. Nelson

8.1 Committee Report

Mr. Nelson reported that the Committee met prior to the Board Meeting to review the bills and claims, discuss budget strategies & current status of the budget, reviewed ongoing state directives and the items listed below:

It was motioned by Mr. Nelson, seconded by Mrs. Ward, to approve items 8.2 through 8.34 as amended:

8.2 Recommend that the Board of Education approve the following bills:

June 2012 Bills & Claims	\$ 255,511.70
June 2012 Bills & Claims	\$ 127,135.13
June 2012 Final Bills & Claims	\$ 3,300.00
July 2012 Bills & Claims	\$ 162,560.12
July 2012 Bills & Claims	\$ 1,697.00
July 2012 Payroll – 1 st half	\$ 41,403.64
July 2012 Payroll – 2 nd half	\$ 42,683.23
August 2012 Bills & Claims	\$ 260,373.90
August 2012 Bills & Claims	\$ 8,788.38
August 2012 Payroll – 1 st half	\$ 42,620.11
August Debt Service	<u>\$ 218,063.38</u>
Total	\$1,164,136.59

8.3 Recommend that the Board of Education approve the following transfers within the 2011-2012 General Fund as listed:

<u>FROM</u>	<u>AMOUNT</u>	<u>TO</u>	<u>AMOUNT</u>
11-000-216-101-01 Salary Speech Instruction Rcl for Addt'l Funds Needed	100	11-000-213-100-03 Salary Nurses Subs	100
11-000-223-390-01 Staff Development Rcl for Addt'l Funds Needed	1,030	11-000-230-100-02 Superintendent Office Salary	1,030
11-000-230-331-01 Legal	9,986	11-000-261-420-03 R&M Building	11, 670
11-000-230-530-01 District Communications Rcl for Addt'l Funds Needed	1,684		
11-000-262-622-01 District Energy	3,932	11-000-263-420-01 R&M Grounds	3,750
Rcl for Addt'l Funds Needed		11-000-263-610-01 Grounds Supplies	182
11-000-270-511-01 Transportation-AIL	656	11-000-270-513-01 Transportation NP	5,194
11-000-262-622-01 District Energy Rcl for Addt'l Funds Needed	4,538		
11-000-291-220-01 PERS Contribution Rcl for Addt'l Funds Needed	978	11-000-291-270-05 District Benefits – Health	978
11-000-291-220-01 PERS Contribution Rcl for Addt'l Funds Needed	788	11-000-291-290-01 District Benefits – Other	788
11-000-291-220-01 PERS Contribution	1,228	11-120-100-101-02 Salary – Grades 1-5 Subs	2,350
11-000-291-280-01 Tuition Reimbursement	1,015		
11-212-100-610-01 MD Supplies Rcl for Addt'l Funds Needed	107		

8.3 Continued:

<u>FROM</u>	<u>AMOUNT</u>	<u>TO</u>	<u>AMOUNT</u>
11-110-100-101-01 Salary Kindergarten	899	11-130-100-101-01 Salary 6-8	6,381
11-110-100-101-02 Salary K Subs	2,510		
11-110-100-101-04 Salary K Detention	762		
11-110-100-101-05 Salary LT Subs	342		
11-213-100-101-01 Salary RR	1,878		
Rcl for Addt'l Funds Needed			
11-000-100-566-01 Tuition Private	535	11-000-223-390-01 Basic Skills Salary	1,025
11-000-223-390-01 Staff Development	346		
11-000-219-610-01 CST Supplies	144		
Rcl for Addt'l Funds Needed			
11-000-216-320-02 Addt'l Svcs OT/PT	3,804	11-190-100-610-30 Furniture and Fixtures	20,757
11-000-216-320-03 Purch Prof Svc	14,837	11-190-100-610-50 Instruct. Equip. Computers	9,509
11-000-230-530-01 District Communications	2,469		
11-000-230-530-02 District Posting	3,086		
11-000-230-580-01 Admin. Travel	1,543		
11-000-230-592-02 Advertising	1,869		
11-000-230-890-03 Superintendent Misc.	1,420		
11-000-251-890-01 Bus. Office – Misc.	1,238		
Rcl for Addt'l Funds Needed			
11-000-262-621-01 District Energy – Gas	9,238	11-190-100-340-02 Purch Pro Svc- Technology	19,678
11-000-262-622-01 District Energy Electric	9,181		
11-000-230-530-01 Rcl for Addt'l Funds Needed	1,259		

8.3 Continued:

<u>FROM</u>	<u>AMOUNT</u>	<u>TO</u>	<u>AMOUNT</u>
11-000-230-339-05 Purch Prof Svc Policy Rcl for Addt'l Funds Needed	3.85	11-190-100-890-02 Misc Exp Intruction	3.85
11-213-100-610-01 RR Supplies	436	11-213-100-106-02 RR Aide Sub Salary	610
11-190-100-890-02 Travel Exp – Teacher Rcl for Addt'l Funds Needed	174		
11-212-100-320-01 MD Purch Prof Svc	2,730	11-424-100-610-01 Reading Program Supplies	16,762
11-213-100-101-01 RR Teacher Salary	3,708		
11-000-216-101-01 Salary Speech	5,995		
11-000-216-320-03 Purch Prof Svc- other Rcl for Addt'l Funds Needed	4,329		
11-000-266-100-02 Crossing Guard	893	11-000-263-420-01 Repair & Maint. Grounds	3,750
11-000-262-107-01 Lunch Aides Salary	879		
11-000-270-514-01 Transportation Spec Ed Rcl for Addt'l Funds Needed	1,978		
11-000-262-890-01 Custodial Misc Rcl for Addt'l Funds Needed	132	11-000-263-610-01 Grounds Supplies	132
11-000-217-106-01 1 to 1 Aide Salary	864	11-190-100-340-02 Purch Tech Svc. Technology	1,842
11-000-219-320-02 CST Purch Prof Svc	940		
11-000-218-610-01 Guidance Supplies Rcl for Addt'l Funds Needed	38		

8.3 Continued:

<u>FROM</u>	<u>AMOUNT</u>	<u>TO</u>	<u>AMOUNT</u>
11-230-100-610-01	559	11-190-100-610-50	15,013
Basic Skills Supplies		Instruct. Equip. Technology	
11-000-262-100-01	269		
Custodial/Maint. Salaries			
11-000-270-514-01	2,949		
Spec. Ed. Transportation			
11-000-230-585-01	719		
Board Training			
11-000-240-610-01	607		
School Admin Supplies			
11-000-261-420-01	1,754		
R&M District			
11-000-261-420-03	2,631		
R&M Building			
11-150-100-320-01	341		
Home Int – Svcs.			
11-190-100-106-01	481		
Curriculum Writing			
11-000-230-340-01	215		
Purch Tech Svc – School			
11-000-230-340-01	246		
Judgements Against District			
11-000-230-890-01	330		
Misc. Board Exp.			
11-000-240-105-01	205		
School Sec. Salary			
11-000-240-580-01	200		
School Admin Travel			
11-000-262-520-01	217		
District Ins.			
11-000-262-580-01	200		
Custodial Travel Exp.			
11-000-262-610-01	432		
Custodial Supplies			
11-000-261-610-01	2,083		
Maint. Supplies			
11-000-261-890-01	320		
Misc. Maint.			
11-190-100-590-01	150		
Consortium Exp			
11-000-251-340-01	105		
Other Purch. Tech Svc			
Rcl for Addt'l Funds Needed			

8.3 Continued:

<u>FROM</u>	<u>AMOUNT</u>	<u>TO</u>	<u>AMOUNT</u>
11-212-100-106-01	93	11-424-100-610-01	584
MD Aide Summer		Guided Reading Supplies	
11-212-100-610-01	42		
MD Supplies			
11-000-216-610-01	56		
Support Svcs			
11-000-219-610-01	38		
CST Supplies			
11-000-230-610-01	58		
General Supplies Admin			
11-000-252-177-01	96		
Salaries Technology			
11-000-262-890-01	201		
Rcl For Addt'l Funds Needed			

8.4 Pursuant to N.J.A.C. 6:20-2.13(e), I certify that as of June 30, 2012, after review of the appropriations section of the monthly financial reports and upon consultation with appropriate district officials, to the best of my knowledge no major account or fund has been overextended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

 Debora Avento

 Date

8.5 Recommend that the Preliminary Board Secretary's Report for the month of June 2012 with the respective Treasurer's Report be accepted, filed for audit, attached to, and made part of the official minutes of this meeting.

8.6 Recommend that the Board of Education retroactively approve the Search Day School to provide extended school year services as per the student's IEP for the 2012-2013 school year as follows:

<u>Student #</u>	<u>Program</u>	<u>Cost</u>
#162	ESY program	\$11,524.11
#454	ESY program	\$11,524.11

8.7 Recommend that the Board of Education retroactively approve reimbursement of payment for services rendered to the parents of Student #174 for fluency services rendered by Dr. Kathleen Scaler-Scott as per the students IEP from July 1, 2012 through August 31, 2012 for one (1) hr/week at \$100.00/hr. for five (5) weeks for a total of \$500 for the 2012-2013 school year.

8.8 Recommend that the Board of Education retroactively approve the following costs for Extended School Year transportation from MOESC for the 2012-2013 school year as follows:

<u>Student #</u>	<u>Destination</u>	<u>Route #</u>	<u>Amounts</u>
209	Craig School	M109	\$5,061.00
162 and 454	Search Day	M236	\$3,934.71

- 8.9 Recommend that the Board of Education retroactively approve Diane Ames to provide occupational therapy services for the ABA and STARS programs from July 2, 2012 to August 9, 2012 at the rate of \$75/hr for 3.5 hrs/day for 12 days for a total of \$3,150 for the 2012-2013 school year.
- 8.10 Recommend that the Board of Education retroactively approve Dr. Joseph Conroy to provide a five week Cogmed Working Memory Training Program for student #209 as per the students IEP at the total cost of \$1,200 for the 2012-2013 school year.
- 8.11 Recommend that the Board of Education approve reimbursement payment to the parents of Student #174 for Speech services rendered from Dr. Kathleen Scaler-Scott as per the students IEP from Sept 1, 2012 to April 5, 2012 for one (1) hr/week at \$100.00/hr. for (18) eighteen weeks for a total of \$1,800 for the 2012-2013 school year.
- 8.12 Recommend that the Board of Education approve the Pay to Play rates and procedures for the 2012-2013 school year. (See attachments 8.12)
- 8.13 Recommend that the Board of Education approve the contract between Shrewsbury Borough School District and Red Bank Regional School District for the purpose of the Regional District providing school lunches for the 2012-2013 school year.
- 8.14 Recommend that the Board of Education approve the following rates for the National School Lunch Program as provided by Red Bank Regional for the 2012-2013 school year.

Reduced Lunch	\$.40
Student Lunch	\$2.65
Student Milk	\$.40
Adult Lunch	\$3.15
Adult Milk	\$.40

- 8.15 Recommend that the Board of Education approve the contract between Shrewsbury Borough School District and Red Bank Regional School District for the purpose of the Regional District providing transportation between home and school for the Shrewsbury non public K-8 school students for the 2012-2013 school year as required.
- 8.16 Recommend that the Board of Education approve Visiting Nurse Association of Central New Jersey (VNA) to supply substitute school nursing services at the following rates as per contract for the 2012-2013 school year:

Monday through Friday	\$55.00 /hr.
Saturday or Sunday	\$58.00 / hr.
- 8.17 Recommend that the Board of Education authorize the submission of the IDEA FY13 Grant Application to the Monmouth County Executive Department of Education as required for the 2012-2013 school year.

8.18 Recommend that the Board of Education authorize the submission of the NCLB FY13 Grant Application to the Monmouth County Department of Education as required for the 2012-2013 school year and approve the participation in the Consortium with Red Bank Regional for Title III Funds.

8.19 Recommend that the Board of Education approve the Search Day School for the following out of district placements as per the students' IEP for the 2012-2013 school year:

<u>Student #</u>	<u>Program</u>	<u>School</u>	<u>Cost</u>
#454	Out of District placement	Search Day	\$53,483.69
#162	Out of District placement	Search Day	\$53,483.69
#162	Extra Ordinary Services	Search Day	\$ 1,875.00

8.20 Recommend that the Board of Education approve Beyond Communication, LLC to provide speech services for student # 209 as per the student's IEP for the 2012-2013 school year as follows:

<u># of Hrs</u>	<u>cost /session</u>	<u>type of service</u>	<u># of Weeks</u>	<u>Total</u>
.75 hrs/wk	\$101.25	Speech & Language Therapy	42 weeks	\$4,252.50
15 hrs/year	\$135/hr	Speech/Language Consult		\$2,025.00

8.21 Recommend that the Board of Education approve the Craig School to provide speech and language services for student #209 as per the student's IEP from September 9, 2012 to June 14, 2013 at the rate of \$75/session for four (4) sessions/wk for 41 weeks for a total of \$12,300 for the 2012-2013 school year.

8.22 Recommend that the Board of Education approve PG Chambers to provide occupational therapy services for student # 209 as per the student's IEP from September 4, 2012 to June 14, 2013 at the rate of \$72/half hr for two (2) sessions/wk for 41 weeks for a total of \$5,904 for the 2012-2013 school year.

8.23 Recommend that the Board of Education approve the Summit Speech School to provide itinerant educational services for the following students as per the student's IEP for the 2012-2013 school year as listed.

<u>Student #</u>	<u>type of service</u>	<u>Cost</u>	<u># of hr</u>	<u># of Weeks</u>	<u>Total</u>
#213	Itinerant Speech	\$145/hr	3hr/wk	40	\$17,400
#389	Itinerant Speech	\$145/hr	2hr/wk	40	\$11,600
#175	Itinerant Speech	\$145/hr	4hr/wk	40	\$23,200

8.24 Recommend that the Board of Education approve the Verbal Behavior Institute to provide social skills training for student #209 as per the student's IEP from September 1, 2012 to June 14, 2013 at the rate of \$250/session for 41 weeks for a total of \$10,250 for the 2012-2013 school year.

- 8.25 Recommend that the Board of Education approve the Hybridge Learning Group to provide Behavioral Consultation for the ABA and STARS programs at the rate of \$120/hr for 73 hrs. for a total of \$8,760 for the 2012-2013 school year.
- 8.26 Recommend that the Board of Education approve Toni Zackos-Kaplan to provide counseling services for student #209 as per the student's IEP at the rate of \$140/session for one session/wk for 40 weeks for a total of \$5,740 for the 2012-2013 school year.
- 8.27 Recommend that the Board of Education approve Avon Occupational Therapy to provide occupational therapy services for student #209 as per the student's IEP from September 1, 2012 to June 14, 2013 at the rate of \$94/session for 41 weeks for a total of \$3,854 for the 2012-2013 school year.
- 8.28 Recommend that the Board of Education retroactively approve Diane Ames to provide an occupational therapy evaluation for student #522 as per the student's IEP on July 15, 2012 at the rate of \$300 for the 2012-2013 school year.
- 8.29 Recommend that the Board of Education retroactively approve Decker-Wright to perform workstation additions/maintenance/upgrades for a contract total of \$17,600 for the 2012-2013 school year.
- 8.30 Recommend that the Board of Education retroactively approve Hybridge Learning Group to provide extended school year behavior consultation services for the ABA and STARS program from July 1, 2012 through August 31, 2012 at the rate of \$120/hr for 10 hrs. for a total of \$1,200 for the 2012-2013 school year.
- 8.31 Recommend that the Board of Education approve Intechgration Consulting Services to provide the district consulting services for Professional Development for the Guided Reading Program at the rate of \$900/day for 16.66 days for a total of \$15,000 for the 2012-2013 school year.
- 8.32 Recommend that the Board of Education rescind the appointment of G.R. Murray as broker of record for property casualty lines for the 2012-2013 school year.
- 8.33 Recommend that the Board of Education appoint David Balken of Balken Risk Management Services as broker of record for property and casualty lines for the 2012-2013 school year.
- 8.34 Recommend that the Board of Education approve the shared services contract between the Shrewsbury Borough School District and Red Bank Regional School District for a Curriculum Supervisor (Sue Zielinski) for one day per week at the rate of \$25,000 for the 2012 -2013 school year.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barnes	X				
Mrs. Keale	X				
Mrs. Konefal	X				
Mr. Nelson	X				
Mrs. Rieger	X				
Mrs. Ward	X				
Mr. Costa	X				
Ms. Hennelly	X				
Mrs. Kachinski	X				

On a roll call vote, nine (9) members voted yes.

9.0 Curriculum Committee – Mrs. Rieger

9.1 Committee Report

Mrs. Rieger reported that the Committee met on August 16th, 2012 and discussed the following:

- Revised curriculum guides for upcoming Board approval.
- Professional development this year will center around the Charlotte Danielson training. The new evaluation process will be a very time consuming professional dialogue consisting of a pre-meeting, observation and follow up meeting. Sue Zilinski from RBR will be working at SBS, one day a week, to work on curriculum and will be able to assist in the evaluations. Non-tenured teachers are evaluated 3 times a year and tenured, once a year.
- NJASK scores have arrived and will be sent home soon. Mrs. Jauch will have a summary of results next month.
- Ms. Shaheen worked on the Peace Builders curriculum over the summer. The Kindergarten social studies curriculum incorporates Peace Builders skills.
- Flexible grouping for science and social studies are targeted to return this year. The goal is for one project every marking period in each grade.

It was motioned by Mrs. Rieger, seconded by Mrs. Keale, to approve item 9.2 through 9.3 as amended:

9.2 Recommend that the Board of Education approve the revised 2012-2013 school calendar as attached (Attachment 9.2).

9.3 Recommend that the Board of Education approve the following professional development for travel reimbursement expenditures for the 2012-2013 school year as listed:

<u>Staff Member</u>	<u>Program/ Workshop/Training</u>	<u>Date</u>	<u>Cost</u>
Brent MacConnell	NJSBA Conference	Oct 23-25 th	TBD
Debi Avento	NJSBA Conference	Oct 23-25 th	TBD

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barnes	X				
Mrs. Keale	X				
Mrs. Konefal	X				
Mr. Nelson	X				
Mrs. Rieger	X				
Mrs. Ward	X				
Mr. Costa	X				
Ms. Hennelly	X				
Mrs. Kachinski	X				

On a roll call vote, nine (9) members voted yes.

10.0 Personnel Committee – Mrs. Barnes

10.1 Committee Report

Mrs. Barnes reported that the Personnel Committee met on August 16th, 2012 and discussed matters of a confidential nature.

It was motioned by Mrs. Barnes, seconded by Ms. Hennelly, to approve items 10.2 through 10.25 as amended:

- 10.2 Recommend that the Board of Education accept the letter of resignation from Erica Berger effective July 23, 2012 for the 2012-2013 school year.
- 10.3 Recommend that the Board of Education rescind the appointment of Nicole Frietas as an Instructional Aide for the 2012-2013 school year.
- 10.4 Recommend that the Board of Education rescind the appointment of Mary Ellen Phillips as a long term substitute teacher effective September 1, 2012 at a rate of \$75 per day for days one (1) through twenty (20) and pro-rated \$47,905 thereafter for the 2012-2013 school year.
- 10.5 Recommend that the Board of Education accept the letter of resignation from R. Donna Comforti Child Study Team Secretary effective September 10th, 2012 for the 2012-2013 school year.
- 10.6 Recommend that the Board of Education approve Kelly Cosentino as teacher effective September 1, 2012 through June 30, 2013 at BA/1 \$47,905 for the 2012-2013 school year.
- 10.7 Recommend the Board of Education approve Mary Ellen Phillips as teacher effective September 1, 2012 through June 30, 2013 at MA/1 \$53,305 for the 2012-2013 school year.
- 10.8 Recommend the Board of Education approve Kelly Pfeiffer as a long term substitute teacher effective September 1, 2012 through June 30, 2013 at a rate of \$75 per day for days one (1) through twenty (20) and pro-rated BA/1 \$47,905 thereafter for the 2012-2013 school year.

- 10.9 Recommend the Board of Education approve Michele Lau as long term substitute teacher beginning September 1, 2012 through October 31, 2012 at the rate of \$75 per day for days one (1) through twenty (20) and pro-rated BA/1 \$47,905 thereafter for the 2012-2013 school year.
- 10.10 Recommend the Board of Education approve Jamie Meseroll as a long term substitute teacher beginning September 1, 2012 through November 30, 2012 at the rate of \$75 per day for days one (1) through twenty (20) and pro-rated BA/1 \$47,905 thereafter for the 2012-2013 school year.
- 10.11 Recommend the Board of Education approve Katie Agresti as full time Instructional Aide beginning September 1, 2012 through June 30, 2013 at the rate of \$15.08/hr for the 2012-2013 school year.
- 10.12 Recommend the Board of Education approve Stephanie Blake as full time Instructional Aide beginning September 1, 2012 through June 30, 2013 at the rate of \$15.08/hr for the 2012-2013 school year.
- 10.13 Recommend that the Board of Education retroactively approve the following district personnel to provide grief counseling services to the students and staff on Monday, July 23, 2012 from 12pm to 4pm for the 2012-2013 school year as listed:

<u>Name</u>	<u># of Hours</u>	<u>Rate</u>	<u>Total</u>
Marisa Shaheen	4	\$37.37/hr	\$149.48
Dr. Ann Mancuso	4	\$37.37/hr	\$149.48

- 10.14 Recommend that the Board of Education retroactively approve the following district personnel to present Substitute Training on August 15, 2012 from 6pm – 8pm for the 2012-2013 school year as listed:

<u>Name</u>	<u># of Hours</u>	<u>Rate</u>	<u>Total</u>
Marisa Shaheen	2	\$37.37/hr	\$ 74.74

- 10.15 Recommend that the Board of Education approve the following individuals to present the Preschool Orientation Program on Wednesday, August 22, 2012 for the 2012-2013 school year as listed:

<u>Staff Member</u>	<u># of Hours</u>	<u>Rate</u>	<u>Total</u>
Mary Ellen Phillips	2	\$37.37/hr	\$74.74
Kelly Pfeiffer	2	\$37.37/hr	\$74.74
Carolyn McLaughlin	2	\$25.33/hr	\$50.66

- 10.16 Recommend that the Board of Education approve the following district personnel to present Kindergarten Orientation on Thursday, August 23, 2012 for the 2012-2013 school year as listed:

<u>Name</u>	<u># of Hours</u>	<u>Rate</u>	<u>Total</u>
Cathy Yodice	2	\$37.37/hr	\$74.74
Robin Kulovitz	2	\$37.37/hr	\$74.74
Laura Gammoh	2	\$37.37/hr	\$74.74
Karen Degenhart	2	\$20.96/hr	\$41.92

- 10.17 Recommend that the Board of Education approve the following individuals to present 5th Grade Orientation on Friday, August 24, 2012 for the 2012-2013 school year as listed:

<u>Staff Member</u>	<u># of Hours</u>	<u>Rate</u>	<u>Total</u>
Sally Bond	2	\$37.37/hr	\$74.74
Heather Cellary	2	\$37.37/hr	\$74.74
Laura Ehlers	2	\$37.37/hr	\$74.74
Elaine Schreiber	2	\$37.37/hr	\$74.74
Kelly Cosentino	2	\$37.37/hr	\$74.74
Noelle Tyler	2	\$17.22/hr	\$34.44

- 10.18 Recommend that the Board of Education approve the following individuals for a student IEP meeting on August 28, 2012 for the 2012-2013 school year as listed:

<u>Staff Member</u>	<u># of Hours</u>	<u>Rate</u>	<u>Total</u>
Bridget Antonucci	2	\$37.37/hr	\$74.74
Abigail Healy	2	\$37.37/hr	\$74.74
Nancy Baker	2	\$37.37/hr	\$74.74
Debby Agro	2	\$37.37/hr	\$74.74
Elaine Schreiber	2	\$37.37/hr	\$74.74

- 10.19 Recommend that the Board of Education retroactively approve the following district personnel for Peace Builders Training for the 2012-2013 school year as listed:

<u>Name</u>	<u># of Hours</u>	<u>Rate</u>	<u>Total</u>
Marisa Shaheen	10	\$37.37/hr	\$ 373.70

- 10.20 Recommend that the Board of Education approve the following extra-curricular positions and stipends to be paid for the 2012-2013 school year as listed:

<u>Name</u>	<u>Board Paid Stipends</u>	<u>Stipend</u>
Gerry Malanga	Safety Patrol Advisor	\$1,797.00
Leigh Trillhaase	Student Council Advisor	\$ 730.00
Megan Vujnich	Student Council Advisor	\$ 730.00
Michelle Dotto	Literary Magazine	\$1,390.00
Janice Bazydlo	Trip Coordinator	\$1,238.00

<u>Name</u>	<u>Pay to Play Stipends</u>	<u>Stipend</u>
Gordon Bostic	Soccer (Boys)	\$2,465.00
Todd Havard	Soccer (Girls)	\$2,465.00
Michelle Dotto	Cheerleader Coach	\$2,465.00
Chris Wiley	Track Coach	\$2,465.00
Vita DeGennaro	Graduation Coordinator	\$ 620.00

- 10.21 Recommend that the Board of Education approve the following substitute custodians and or maintenance workers at the rate of \$10/hr. for the 2012-2013 school year as listed:

Thomas Andreasen	Frank Azcuy	George Hamburger
Spencer Tillett	Ashley Greeley	Scott Greeley

- 10.22 Recommend that the Board of Education approve the following substitute teachers for the 2012-2013 school year as listed:

Alequin, Terry	Genovese, Christina	Moraller, Kelly
Anderson, Tricia	Goldsmith, Amy B.	Morris, Christine
Ayers, Ursula	Kemp-Stolbof, Debra	Murach, Caitlin E.
Babiak, Theresa	Kosciolek, Ellen	O'Brien, Faith
Barnett, Roseanne	Kupar, Ellen	Richdale, Laura
Barnett, Tara	Lanzalotti, Lois	Severino, Lori A.
Biondolillo, Mary C.	Latteri, Christine	Son, Nearie
Capiraso, Lorraine L.	Lennox, Barbara	Sultan, Nevin
Cohen, Julie	Malloy, Kristen	Sussman, Nina
Corbin, John	Maloney, Gail	Unger, Lisa Ann
Dadap, Andrea	Marratta, Joseph	Waltz, Daria
DeBarbieri, Jennifer	Martone, Andrew	Warhurst, Melissa
Fahoury, Melissa	McCormick, Kelly	Woodward, Alex
Fitzpatrick, Erin P.	McIntyre, Lauren D.	Zambrano, Armand
Forsyth, Elizabeth	McNally, Margaret	

- 10.23 Recommend that the Board of Education approve the following as substitute nurses for the 2012-2013 school year as listed:

Denise Heinemann Beth Kerekes

- 10.24 Recommend that the Board of Education approve the following as substitute lunch aides for the 2012-2013 school year as listed:

Karen Pierce Marilyn Farmer Deanna Sole

- 10.25 Recommend that the Board of Education approve Camille Rogers as Secretary to the Child Study Team effective September 20th, 2012 at the prorated salary of \$29,000 for the 2012-2013 school year.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barnes	X				
Mrs. Keale	X				
Mrs. Konefal	X				
Mr. Nelson	X				
Mrs. Rieger	X				
Mrs. Ward	X				
Mr. Costa	X				
Ms. Hennelly	X				
Mrs. Kachinski	X				

On a roll call vote, nine (9) members voted yes.

11.0 School and Community Relations – Mrs. Keale

11.1 Committee Report

Mrs. Keale reported that the Committee met on August 20th, 2012 and discussed the following:

- Discussed ways to strengthen and enhance relations between SBS and our community by highlighting programs in the local media to update the community members on the programs and services our school offers.
- Mr. MacConnell will get a date on the calendar for the next superintendent's coffee which will be more of a round table discussion.
- Discussed ways to enhance outreach to local businesses
- Planning continues for National Education Week which will take place the week of November 12th -16th

12.0 Old Business – There was no old business.

13.0 New Business

Mrs. Barnes updated the Board with information from the Shrewsbury Community Alliance Meeting.

14.0 Public Participation – one member of the audience spoke.

- Question regarding the districts compliance for the Parent Advisory Committee
- Question regarding forums available for parents to address a concern
- Concerns regarding the six day schedule

15.0 President's Comments – Mrs. Kachinski

As we begin to wind down from the activities of the summer and contemplate putting away our beach gear, we need to start to refocus on the upcoming year.

As Mr. MacConnell outlined in his report, The Charlotte Danielson Model, a new observation software system that the administration is launching, will provide the staff with additional tools to enhance the educational program at SBS. I applaud the staff members who have started acclimating themselves to this new system. The system offers many benefits that will enhance the teaching and delivery of curriculum to our students.

President's Comments (Cont'd.)

I also wanted to thank the custodial staff for all their hard work this summer. Your efforts are definitely reflected in both the exterior and interior of the school.

Looking ahead, mark your calendars for the Foundation's 5K Race on Sunday, October 21st. Supporting this effort continues our ability to expand the technology plan at SBS. And if you have a little time on your hands...the SPTG is looking for volunteers for their various committees. In addition, the Board is in need of additional folks to run for open Board positions this November.

Enjoy the remaining weeks of summer and get geared up for a great school year. Thank you.

16.0 Closed Executive Session

- 16.1 It was motioned by Mrs. Rieger, seconded by Mr. Costa, to move into Closed Executive Session at 8:37 p.m. to discuss confidential personnel matters and/or matters of attorney/client privilege and/or matters of litigation and/or negotiations or contractual matters from which the public may be excluded. Minutes of this meeting will be made available to the public when the need for confidentiality no longer exists.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barnes	X				
Mrs. Keale	X				
Mrs. Konefal	X				
Mr. Nelson	X				
Mrs. Rieger	X				
Mrs. Ward	X				
Mr. Costa	X				
Ms. Hennelly	X				
Mrs. Kachinski	X				

On a voice call vote, nine (9) members voted yes.

- 16.2 It was motioned by Mrs. Konefal, seconded by Mrs. Ward, to reconvene into public session at 8:57 p.m.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barnes	X				
Mrs. Keale	X				
Mrs. Konefal	X				
Mr. Nelson	X				
Mrs. Rieger	X				
Mrs. Ward	X				
Mr. Costa	X				
Ms. Hennelly	X				
Mrs. Kachinski	X				

On a voice vote, nine (9) members voted yes.

17.0 Adjournment

- 17.1 It was motioned by Mrs. Konefal, seconded by Mrs. Ward, to adjourn the meeting at 8:58 p.m.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barnes	X				
Mrs. Keale	X				
Mrs. Konefal	X				
Mr. Nelson	X				
Mrs. Rieger	X				
Mrs. Ward	X				
Mr. Costa	X				
Ms. Hennelly	X				
Mrs. Kachinski	X				

On a voice vote, nine (9) members voted yes.

Respectfully Submitted,

Debora Avento
Business Administrator/Board Secretary