

**SHREWSBURY BOROUGH BOARD OF EDUCATION
SHREWSBURY, NEW JERSEY
REGULAR MEETING
TUESDAY, FEBRUARY 17th 2015
MINUTES**

1.0 Opening Procedures

1.1 Call to order – 7:10 p.m.

1.2 Flag salute

1.3 Opening Statement

“Public notice of this was emailed to the Asbury Park Press on December 18, 2014 in accordance with the Open Public Meetings Act PL 1975 CH 231, effective January 16, 1976. Notice has been posted in the Fern Ross entrance and Bell Foyer entrance to Shrewsbury Borough School. A copy of this notice is also on file in the office of the Borough Clerk.”

1.4 Roll Call:

Mrs. Barber

Mr. White

Mrs. Barnes

Mrs. Ward

Mrs. Carroll

Mrs. Konefal

Mrs. Laughlin

Mr. MacConnell, Superintendent

Mrs. Rose

Ms. Avento, Business Administrator

Mr. Soya

1.5 Mission Statement

The mission of the Shrewsbury Borough School District, a system built on successful cooperation among family, school and community, is to prepare all students to achieve excellence and to become responsible citizens through rigorous educational programs consistent with the New Jersey Core Curriculum Content State Standards and which respect individual differences and diversity. Students will be prepared to meet the challenges presented in the regional high school and the world beyond.

2.0 Closed Executive Session

2.1 It was motioned by Mrs. Rose, seconded by Mrs. Ward, to move into Closed Executive Session at 7:11 p.m. to discuss confidential personnel matters or Board Business and/or matters of attorney/client privilege and/or matters of litigation and/or negotiations or contractual matters from which the public may be excluded. Minutes of this meeting will be made available to the public when the need for confidentiality no longer exists.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber	X				
Mrs. Barnes	X				
Mrs. Carroll	X				
Mrs. Laughlin	X				
Mrs. Rose	X				
Mr. Soya	X				
Mr. White	X				
Mrs. Ward	X				
Mrs. Konefal	X				

On a voice vote, nine (9) members voted yes.

- 2.2 It was motioned by Mrs. Carroll, seconded by Mrs. Laughlin, to reconvene into public session at 8:04 p.m.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber	X				
Mrs. Barnes	X				
Mrs. Carroll	X				
Mrs. Laughlin	X				
Mrs. Rose	X				
Mr. Soya	X				
Mr. White	X				
Mrs. Ward	X				
Mrs. Konefal	X				

On a voice vote, nine (9) members voted yes.

3.0 Communications –

- Letter from Habitat of Humanity thanking the Shrewsbury Board of Education and the Student Council for the generous donation.

4.0 Public Participation – There was no public participation.

5.0 Superintendent’s Report – Mr. MacConnell

5.1 Superintendent’s Report

- Superintendent reviewed the 2nd Marking Period Writing Portfolio data.
- The SPTG sponsored a Martin Luther King assembly for the Kindergarten – 8th grade Students on January 22nd. This was well received by the students and staff.

5.1 Continued:

- PARCC Parent Information night was held on Thursday, January 22nd to discuss PARCC testing and address any concerns parents had regarding the test.
- The Red Bank Regional Tri-District Concert was canceled due to weather on January 27th and we will update the website once a new date has been scheduled.
- The Scholastic Book Fair was held for the students at the end of January. Thank you to Miss Schmitt and the SPTG parents to help make this a successful few days for the students and their families. I would like to thank our Special guests that came to read at Family Night.
- The Rotary Club came to the school on Monday, February 2nd to present dictionaries and thesauruses to the 3rd and 5th grade students. Mr. Les Pierce a writer from The Navesink Journal attended the assembly and took notes and photos of the students and will hope to put an article about the event in an upcoming issue.
- The SPT sponsored a Chinese Acrobat Assembly was held for the Pre-K – 8th grade students on Thursday, February 5th. The students and staff thoroughly enjoyed this wonderful presentation.
- Parent/Teacher Conferences will be held on Wednesday, February 18th – Friday, February 20th with a 12:30 dismissal. Conferences will take place as follows:
 - Wednesday, February 18th – 1:30 – 3:00 PM
 - Thursday, February 19th – 6:30 – 8:30 PM
 - Friday, February 20th – 1:30 – 3:00 PM
- SAIL Fair will be held on Wednesday, February 18th – Friday, February 20th as follows:
 - Wednesday, February 18th – 8:30AM – 12:30PM
 - Thursday, February 19th – 8:30 AM – 8:00 PM
 - Friday, February 20th – 8:30 AM – 11:30 AM
- Parent Visitation will also be held on Wednesday, February 18th – Friday, February 20th. Parents were to call the main office to schedule appointments for the classroom teachers.
- The Shrewsbury Police Department will have a Parent Presentation for Internet Safety and Heroin on Thursday, February 26th from 6:00 – 8:00 PM in the media center and will hold a movie night for the students at 6:00 PM in the gym.
- Read Across America will be held on Friday, February 27th from 8:30 AM – 3:00 PM in the media center.
- The SPTG will sponsor Bingo Night on Friday, February 27th at 6:30 PM in the gym.
- Warning Notices will be published in the Parent Portal on Monday, March 2nd at 3:00 P
- Tuesday, March 10th – Thursday, March 12th – Rutgers Explorer Bus will be out front of the school for Gr. 6 – 8th

5.1 Continued:

- Kindergarten Registration will be held on Friday, March 13th
- Please be reminded, the SPTG Gala will be held on Friday, March 13th at 7:30 PM at the Shadowbrook.
- PARCC Testing will begin in March. The dates are on Month at a Glance. Please make sure students have had a good night's rest and have eaten breakfast before attending school as this will help them get through each day.

It was motioned by Mr. White, seconded by Mrs. Barnes to approve item 5.2 through 5.4 as listed:

- 5.2 Recommend that the Board of Education approve the District HIB Report for the month of January 2015.
- 5.3 Recommend the Board of Education approve the January 31st submission of the EVVRS report to the Monmouth County Department of Education as required for the 2014-2015 school year.
- 5.4 Recommend that the Board of Education approve the waiver of the SEMI (Special Education Medicaid Initiative) Program as the district has fewer than 40 Medicaid eligible classified students and that the participation would not provide a cost benefit to the district as follows:

Whereas, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2015-2016, and

Whereas, the Shrewsbury Board of Education desires to apply for this waiver but due to the fact that it projects having fewer than 40 Medicaid eligible classified students OR participation in SEMI would not provide a cost benefit to the district based on the projection of the district's available SEMI reimbursement for the 2015-2016 budget year.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber	X				
Mrs. Barnes	X				
Mrs. Carroll	X				
Mrs. Laughlin	X				
Mrs. Rose	X				
Mr. Soya	X				
Mr. White	X				
Mrs. Ward	X				
Mrs. Konefal	X				

On a roll call vote, nine (9) members voted yes.

6.0 Business Administrator’s Report – Ms. Avento

It was motioned by Mrs. Carroll, seconded by Mrs. Barber, to approve items 6.1 through 6.1.2 as amended:

6.1 Recommend that the Board of Education approve the following minutes as amended:

6.1.1 Executive Session Meeting Minutes, January 14th, 2015

6.1.2 Regular Meeting Minutes, January 14th, 2015

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber	X				
Mrs. Barnes	X				
Mrs. Carroll	X				
Mrs. Laughlin	X				
Mrs. Rose	X				
Mr. Soya	X				
Mr. White	X				
Mrs. Ward	X				
Mrs. Konefal	X				

On a voice vote, nine (9) members voted yes.

7.0 Facilities Committee– Mr. Soya

7.1 Committee Report

Mr. Soya reported that the Committee did not meet but was updated on the following:

- Contractor Update on the Security Vestibule
- Recap of NJSBA Safe Schools – Meeting scheduled for the beginning of March.
- Coordination with Shrewsbury Borough Green Team

8.0 Technology Committee – Mrs. Carroll

8.1 Committee Report

Mrs. Carroll reported that the Committee did not meet. She reported that they have a meeting scheduled for March 3rd, at 5:30 p.m.

9.0 Finance Committee – Mrs. Rose

9.1 Committee Report

The Committee met on February 11th, 2015 & prior to the Board Meeting to review the bills and claims, discuss 2015-2016 budget strategies & current status of the budget, reviewed ongoing state directives and the items listed below:

It was motioned by Mrs. Rose, seconded by Mrs. Barnes, to approve items 9.2 through 9.7 as amended:

9.2 Recommend that the Board of Education approve the following bills:

January 2015 Payroll –2 nd half	\$ 213,293.92
February 2015 Payroll-1 st half	\$ 225,768.11
February 2014 Bills & Claims	\$ 110,872.64
Debt Service Principle & Interest	<u>\$ 236,178.13</u>
Total	\$ 785,371.21

9.3 Recommend that the Board of Education approve the following transfers within the 2014-2015 General Fund as listed:

<u>FROM</u>	<u>AMOUNT</u>	<u>TO</u>	<u>AMOUNT</u>
11-000-221-102-01 Salary-Supervisor C&I Rcl for addtl funds needed	3,000	11-000-219-610-01 CST Supplies	3,000
11-000-221-102-01 Salary-Supervisor C&I Rcl for addtl funds needed	1,000	11-000-221-320-01 C&I Purch. Prof Services	1,000

9.4 Pursuant to N.J.A.C. 6:20-2.13(e), I certify that as of January 31, 2015, after review of the appropriations section of the monthly financial reports and upon consultation with appropriate district officials, to the best of my knowledge no major account or fund has been overextended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Debora Avento

Date

9.5 Recommend that the Board Secretary's Report for the months of December 2014 with the respective Treasurer's Reports be accepted, filed for audit, attached to, and made part of the official minutes of this meeting.

9.6 Recommend the Board of Education approve student #5559 for a neurological evaluation by CNNH at the cost of \$600 for the 2014-2015 school year.

9.7 Recommend the Board of Education approve student #5559 for an occupational therapy evaluation by Diane Ames at the cost of \$350 for the 2014-2015 school year.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber	X				
Mrs. Barnes	X				
Mrs. Carroll	X				
Mrs. Laughlin	X				
Mrs. Rose	X				
Mr. Soya	X				
Mr. White	X				
Mrs. Ward	X				
Mrs. Konefal	X				

On a roll call vote, nine (9) members voted yes.

10.0 Curriculum Committee – Mrs. Ward

10.1 Committee Report

Mrs. Ward reported that the Committee met on February 10th, 2015 and discussed the following:

- NJSS Workshop
- PARCC:
Students did well with the PARCC simulations.
Students will have online or hand held calculators.
School will follow the same test protocol for actual test.
- Realigning Science Curriculum
- BER Workshop
- Wilson K-2 program
- Next meeting is March 10th at 5:30 p.m.

It was motioned by Mrs. Ward, seconded by Mrs. Barber, to approve item 10.2 as amended:

10.2 Recommend that the Board of Education approve the following school trips. All costs to be paid by the student participants:

Class/Group: Band/Chorus
 Destination: Blue Claws Stadium, Lakewood, NJ
 Date(s): Thursday, April 23rd, 2015
 Cost of Trip: \$0
 Cost of Transportation: \$275

Class/Group: 4th
 Destination: Elis Island
 Date(s): May 27th, 2015
 Cost of Trip: \$648
 Cost of Transportation: \$1,287

- 10.3 Recommend that the Board of Education approve the following professional development for travel reimbursement expenditures at the state rate of .31 cents per mile for the 2014-2015 school year as listed:

<u>Staff Member</u>	<u>Program/ Workshop/Training</u>	<u>Date</u>	<u>Estimated Mileage</u>	<u>Cost</u>
Amanda Timoney	Turning 3: Transition to PreK	3/26/15	\$35.28	\$ 0
Mike Tillett	Management Workshop	3/12/15	\$21.70	\$79.00
Mike Tillett	B&G Annual Convention	3/17, 18/15	\$33.00	\$265.92

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber	X				
Mrs. Barnes	X				
Mrs. Carroll	X				
Mrs. Laughlin	X				
Mrs. Rose	X				
Mr. Soya	X				
Mr. White	X				
Mrs. Ward	X				
Mrs. Konefal	X				

On a roll call vote, nine (9) members voted yes.

11.0 Personnel Committee – Mrs. Barnes

11.1 Committee Report

Mrs. Barnes reported that the Personnel Committee met on February 12th, 2015 and discussed matters of a confidential nature.

It was motioned by Mrs. Barnes, seconded by Mrs. Rose, to approve item 11.2 as listed:

- 11.2 Recommend that the Board of Education accept the Superintendent’s contract for a term commencing July 1, 2015 through June 30th, 2019 and the submission of the Superintendent’s contract to the Monmouth County Department of Education as required.

- 11.3 Recommend that the Board of Education approve the following staff members to attend the Faculty Meeting to be held on February 25th, 2015 at the following hourly rates:

Laurie Glassmacher	\$ 18.12/hr.
Coleen Stambaugh	\$ 18.06/hr.
Jessica Grasso	\$ 15.08/hr.

- 11.4 Recommend the Board of Education accept the resignation of Elisa Harvey as an Instructional Aide effective February 13th, 2015 for the 2014-2015 school year.

- 11.5 Recommend the Board of Education approve Kelly Moraller as a full time Instructional Aide at the rate of \$15.46/hr effective Wednesday, February 18, 2015 for the 2014-2015 school year.

- 11.6 Recommend the Board of Education approve Victoria Holloway as Facilities Coordinator / Secretary at the prorated salary of \$29,000 effective February 18th, 2015 for the 2014-2015 school year.
- 11.7 Recommend the Board of Education approve the updated job description for School Physician for the 2014-2015 school year.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber	X				
Mrs. Barnes	X				
Mrs. Carroll	X				
Mrs. Laughlin	X				
Mrs. Rose	X				
Mr. Soya	X				
Mr. White	X				
Mrs. Ward	X				
Mrs. Konefal	X				

On a roll call vote, nine (9) members voted yes.

12.0 Special Education and Policy – Mrs. Laughlin

12.1 Committee Report:

Mrs. Laughlin reported that the Committee met on February 11th and discussed the following:

- Policy #2622: Student Assessment

It was motioned by Mrs. Laughlin, seconded by Mrs. White, to approve items 12.2 as listed:

12.2 Recommend the Board of Education approve the following policy for a 1st Reading for the 2014-2015 school year:

- Policy #2622 – Student Assessment

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber	X				
Mrs. Barber	X				
Mrs. Barnes	X				
Mrs. Carroll	X				
Mrs. Laughlin	X				
Mrs. Rose	X				
Mr. Soya	X				
Mr. White	X				
Mrs. Ward	X				
Mrs. Konefal	X				

On a roll call vote, nine (9) members voted yes.

13.0 School and Community Relations – Mrs. Barber

13.1 Committee Report

Mrs. Barber reported that the Committee met on February 11th, 2015 and discussed the following:

- Parent teacher conferences/Parent Visitation went well
- SAIL Fair
- 2 River Earth Fair
- Read Across America, Mrs. Colleen Doogan is coordinating activities
- Rotary Club gave the Readers are Leaders from 3rd and 4th grades dictionaries and thesauruses
- PTG Gala
- SPTG is looking for new leadership
- Kindergarten Registration is March 13th
- Paint The Town Pink
- VIP Luncheon – Spring

14.0 Old Business ~ There was no Old Business.

15.0 New Business

- Mrs. Barnes updated the Board on the School and Community Alliance.

16.0 Public Participation

Three (3) members of the public spoke. Topics included the following:

Mr. MacConnell addressed the public and explained that the students in this district will take the PARCC Test as directed by the State Department of Education. We have no other guidance from the state other than to give the test. He also explained that any student present will take the test but the district will accept a letter from parents if they do not want their students to take the test.

- Is there a 2nd round of PARCC testing?
- What happens when students comes to school but refuse to take the test?
- Is the district going to enforce “Sit or Stare” or provide alternative environment?
- Suggestion for buddy system opportunities with upper grade students to sit with the students who will not be taking the test.
- Parent was told that PARCC testing isn’t going to affect the student or be judged.
- The PARCC test is to establish a baseline.
- How will refusal affect students taking the test?
- How many days is test/retake window, 20 days?
- Confused about the authority to not provide an alternative environment.
- Discussion on other districts providing an alternative environment for the non-test takers.
- Publishing company’s profit motives for pushing the PARCC Test.
- Where are the keyboarding skills in school’s curriculum?

17.0 President's Comments – Mrs. Konefal

Mrs. Konefal thanked everyone for coming out to the Board Meeting and encouraged attendance at future meetings.

Mrs. Konefal thanked the Custodial/Maintenance Staff for all of their efforts in clearing the snow and ice and keeping the school safe. She urged everyone to come out for the SAIL Fair and thanked the SPTG for all of their hard work in putting together the Gala.

Mrs. Konefal noted that there is a presentation on Internet Safety on February 26th and also urged parents to attend. There will be movies provided for the children to watch while parents attend the presentation.

She wished everyone to stay warm on the cold days ahead.

19.0 Adjournment

19.1 It was motioned by Mrs. Rose, seconded by Mrs. Ward, to adjourn the meeting at 9:16 p.m.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber	X				
Mrs. Barnes	X				
Mrs. Carroll	X				
Mrs. Laughlin	X				
Mrs. Rose	X				
Mr. Soya	X				
Mr. White	X				
Mrs. Ward	X				
Mrs. Konefal	X				

On a voice vote, 9 members voted yes.

Respectfully Submitted,

Debora Avento
Business Administrator/Board Secretary