

**SHREWSBURY BOROUGH BOARD OF EDUCATION
SHREWSBURY, NEW JERSEY
REGULAR MEETING
TUESDAY, NOVEMBER 15, 2011
Minutes**

1.0 Opening Procedures

- 1.1 Call to order – 7:30 p.m.
- 1.2 Flag salute
- 1.3 Opening Statement

“Public notice of this was faxed to the Asbury Park Press on June 7, 2011 in accordance with the Open Public Meetings Act PL 1975 CH 231, effective January 16, 1976. Notice has been posted in the Fern Ross entrance and Bell Foyer entrance to Shrewsbury Borough School. A copy of this notice is also on file in the office of the Borough Clerk.”

- 1.4 Roll Call:

Mrs. Barnes	Mr. Nelson
Mr. Costa	Mrs. Rieger
Ms. Hennelly	Mr. Smallwood
Mrs. Kachinski	Mr. MacConnell, Superintendent
Mrs. Keale	Ms. Avento, Business Administrator
Mrs. Konefal	

2.0 Closed Executive Session

- 2.1 It was motioned by Mr. Smallwood, seconded by Mrs. Kachinski, to move into Closed Executive Session at 7:32 p.m. to discuss confidential personnel matters or Board Business and/or matters of attorney/client privilege and/or matters of litigation and/or negotiations or contractual matters from which the public may be excluded. Minutes of this meeting will be made available to the public when the need for confidentiality no longer exists.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barnes	X				
Ms. Hennelly	X				
Mrs. Keale	X				
Mrs. Konefal	X				
Mr. Nelson	X				
Mrs. Rieger	X				
Mr. Smallwood	X				
Mrs. Kachinski	X				
Mr. Costa	X				

On a voice vote nine (9) members voted yes, no members were absent.

- 2.2 It was motioned by Mrs. Kachinski, seconded by Mr. Nelson, to reconvene into public session at 8:04 p.m.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barnes	X				
Ms. Hennelly	X				
Mrs. Keale	X				
Mrs. Konefal	X				
Mr. Nelson	X				
Mrs. Rieger	X				
Mr. Smallwood	X				
Mrs. Kachinski	X				
Mr. Costa	X				

On a voice vote nine (9) members voted yes, no members were absent.

3.0 Communications

- Letter from Mr. MacConnell to Red Bank Kiwanis Club thanking them for their generous donation and support of the Shrewsbury Borough School students.

4.0 Public Participation – Agenda Items Only – There was no public participation.

5.0 Superintendent’s Report – Mr. MacConnell

5.1 Superintendent’s Report

- 8th Grade Carnival wonderful turnout and a huge success for the 8th grade funds
- Veteran’s Assembly over 50 Vets attended on November 9th
- Student- Henry Stolbof – is collecting non perishable items to be shipped to the Marines. Boxes will be in classrooms.
- Parent Teacher Conferences
- Reminder -12:30 dismissal days for November 15th – 18th
- Wednesday, November 23rd – 12:30 dismissal for Thanksgiving Weekend
- December 3rd – Holiday Tree Lighting at 4 p.m. Shrewsbury Borough Hall Gazebo
- December 5th – Santa Breakfast – Hosted by Shrewsbury Hose Company and the Ladies Auxiliary 9am – 12pm
- December 5th- 9th – SPTG – Holiday Gift Shop for students

It was motioned by Mrs. Barnes, seconded by Mrs. Keale, to approve items 5.2 through 5.4 as amended:

5.2 Recommend that the Shrewsbury Board of Education approve the availability and assignment of district special services staff (i.e. school psychologist, school social worker, guidance counselor, and any other school personnel deemed appropriate) to assist in counseling those students in need during times of crisis (i.e. student suicide, death of a student, etc.) from the following school districts: Little Silver, Rumson, Fair Haven, Red Bank, Red Bank Regional High School, and Rumson-Fair Haven High School for the 2011 – 2012 school year.

5.3 Recommend that the Board of Education approve the following resolution regarding the approval of the State’s Interdistrict Public School Choice Program:

WHEREAS, Chapter 65, P.L. 2010, allows the Shrewsbury Board of Education to restrict enrollments in a choice district under 18A:36B-21 and

WHEREAS, the Shrewsbury Board of Education has determined that it is in the best interest of the Shrewsbury Board of Education to adopt a resolution to restrict enrollment of its students in a choice district,

NOW THEREFORE BE IT RESOLVED that the Shrewsbury Board of Education restricts enrollment of its students in a choice district to a maximum of 10% of the number of students per grade level per year and 15% of the total number of students enrolled (ADA) in the Shrewsbury District as of September 30th, 2011 and

BE IT FURTHER RESOLVED that this resolution be subject to approval by the commissioner upon a determination that the resolution is in the best interest of the district’s students and that it will not adversely affect the district’s programs, services, operations, or fiscal conditions, and that the resolution will not adversely affect or limit the diversity of the remainder of the student population in the district who do not participate in the choice program

5.4 Recommend that Board of Education appoint William Donio of Cooper Levenson as Special Education Council for the Shrewsbury Borough School for the 2011-2012 school year.

6.0 Business Administrator’s Report – Ms. Avento

It was motioned by Mrs. Rieger, seconded by Mrs. Konefal, to approve items 6.1 through 6.1.4 as listed:

6.1 Recommend that the Board of Education approve the following minutes as listed:

6.1.1 Executive Session Meeting Minutes, October 18, 2011

6.1.2 Regular Meeting Minutes, October 18, 2011

6.1.3 Special Meeting Executive Session Minutes, November 1, 2011

6.1.4 Special Meeting Minutes, November 1, 2011

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barnes	X				
Ms. Hennelly	X				
Mrs. Keale	X				
Mrs. Konefal	X				
Mr. Nelson	X				
Mrs. Rieger	X				
Mr. Smallwood	X				
Mrs. Kachinski	X				
Mr. Costa	X				

On a voice vote nine (9) members voted yes, no members were absent.

7.0 Facilities Committee – Mr. Nelson

7.1 Committee Report – Mr. Nelson reported that there was no report.

8.0 Finance Committee – Mr. Smallwood

8.1 Committee Report

Mr. Smallwood reported that the Committee met on November 10th, 2011 and November 15th, 2011 prior to the Board Meeting to review the bills and claims, discussed budget strategies, the bond refinancing, ongoing state directives and the items listed below:

- District Status Report:
- Required Reporting for November/December for State Reporting & Business Office
- Budget Process
- Bond Refinancing: Mr. Smallwood explained item 8.13 on the Finance Agenda regarding the refinancing of the eligible bonds that were issued for the building project in 2002. The refinancing will only proceed if there can be a savings greater than 3%. Mr. Smallwood asked if the public had any questions or comments. There was no public comment. There will be a second reading at the December Meeting.

It was motioned by Mr. Smallwood, and seconded by Mr. Nelson to approve items 8.2 through 8.13 as amended:

8.2 Recommend that the Board of Education approve the following bills:

October 2011 Payroll – 2 nd half	\$ 186,856.73
November 2011 Payroll- 1 st half	\$ 210,703.42
November 2011 Bills & Claims	<u>\$ 180,008.02</u>
Total	\$ 577,568.17

- 8.3 Recommend that the Board of Education accept the NCLB FY11 Grant Award for the 2011-2012 school year as follows:

Title II-A	Grant Award	\$7,951
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- 8.4 Recommend that the Board of Education approve the following transactions within the 2011-2012 General Fund as listed:

<u>FROM</u>	<u>AMOUNT</u>	<u>TO</u>	<u>AMOUNT</u>
11-000-213-610-01 Health Supplies Rcl for Addtl. Funds needed-Auditory	175	11-000-217-610-01 Extraordinary- Spec. Ed. Supplies	175
11-000-223-390-01 Staff Development- Purch. Prof. Svc. Rcl for Reallocation of Staff Development	856	11-000-223-590-01 Staff Development- Dist. Wksp.	856
11-000-240-103-01 School Support Staff Rcl due to Staff Realignment	600	11-000-219-105-01 CST Support Staff	600
11-000-230-340-01 Purchased Technical Svc.	500	11-000-251-340-01 Purchase Tech. Svc. District	2,800
11-000-230-530-01 District Communications	1,000		
11-000-230-610-02 District Election Expense	500		
11-000-262-520-01 District Insurance Rcl For Addtl. Funds Needed	800		
11-213-100-101-01 RR Teacher Salary Rcl. Due to Staff Realignment	63,000	11-120-100-101-01 Teachers Salary 1-5	63,000
11-213-100-101-01 RR Teacher Salary Rcl For Staff Realignment	7,920	11-190-100-106-02 Instructional Aide	7,920
11-213-100-101-01 RR Supplies Rcl For Addtl. Supplies Needed	1,000	11-213-100-610-01 RR Teachers Salary	1,000
11-213-100-101-01 RR Teachers Salary Rcl. For Staff Realignment	54,201	11-424-100-179-01 Salaries Reading Program	54,201
11-213-100-101-01 RR Teachers Salary Rcl. For Addtl. Supplies Needed	5,000	11-424-100-610-01 Reading Program Materials	5,000

- 8.5 Pursuant to N.J.A.C. 6:20-2.13(e), I certify that as of October 30, 2011, after review of the appropriations section of the monthly financial reports and upon consultation with appropriate district officials, to the best of my knowledge no major account or fund has been overextended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Debora Avento

Date

- 8.6 Recommend that the Board of Education retroactively approve Verbal Behavior Institute provide the following services for Student #209 pursuant to OAL Docket Numbers: EDS 297-10 and EDS 366-10 and Agency Docket Numbers: 2010-15572 and 2010-15530 and the court's decision of same, for Behavioral Therapy (compensatory) services rendered by Colleen Ahrens from July 1, 2011 to August 31, 2011 for 17 sessions at the rate of \$125/hr. for a total cost of \$2,125 for the 2011-2012 school year.
- 8.7 Recommend that the Board of Education retroactively approve Avon Occupational Therapy Inc. provide the following services for Student #209 pursuant to OAL Docket Numbers: EDS 297-10 and EDS 366-10 and Agency Docket Numbers: 2010-15572 and 2010-15530 and the court's decision of same, for Occupational Therapy services rendered by Susan Smith-Foley from October 1, 2011 to June 30, 2012 for eight one hour sessions at a rate of \$94/hr. for a total of \$752 month for nine months for a grand total not to exceed \$6,768 for the 2011-2012 school year.
- 8.8 Recommend that the Board of Education retroactively approve Dr. Sandra Kuhn from the West Long Branch Speech and Hearing Center to provide the following services for student #205 as per the student's IEP a rental of personal FM system for trial purposes from November 1, 2011 to December 1, 2011 at the rate of \$175/month for a total of \$175 for the 2011-2012 school year.
- 8.9 Recommend that the Board of Education approve Dr. Sandra Kuhn from the West Long Branch Speech and Hearing Center to provide an Audiological and Central Processing Evaluation for student #222 as per the student's IEP at the rate of \$425 for the 2011-2012 school year.
- 8.10 Recommend that the Board of Education approve Dr. Sandra Kuhn from the West Long Branch Speech and Hearing Center to provide the following services for student #360 as per the student's IEP an Audiological and Central Processing Evaluation at the rate of \$425 for the 2011-2012 school year.
- 8.11 Recommend that the Board of Education approve the renewal of the Interlocal Agreement with the Borough of Shrewsbury for half of the shared cost for two (2) Crossing Guards at the rate of \$7,100 for the 2011-2012 school year.
- 8.12 Recommend that the Board of Education approve the following resolution to participate in the Middlesex County Educational Services Commission Purchasing Cooperative for no fee as follows for the 2011-2012 school year:

8.12 Continued:

WHEREAS, *N.J.S.A. 40A:11-11(5)*, specifically authorizes two or more contracting units to establish a Cooperative Pricing System for the provision and performance of goods and services and enter into a Cooperative Pricing Agreement for its administration; and

WHEREAS, the MIDDLESEX REGIONAL EDUCATIONAL SERVICES COMMISSION is conducting a voluntary Cooperative Pricing System with other contracting units; and

WHEREAS, this Cooperative Pricing System is to effect substantial economies in the provision and performance of goods and services; and

WHEREAS, all parties hereto have approved the within Agreement by Resolution' in accordance with the aforesaid statute; and

WHEREAS, it is the desire of all parties to enter into such Agreement for said purposes;

NOW, THEREFORE, IN CONSIDERATION OF the promises and of the covenants, terms and conditions hereinafter set forth, it is mutually agreed as follows:

The goods or services to be priced cooperatively may include supplies and materials, time and material bids, energy aggregation and such other items that two or more participating contracting units in the system agree can be purchased on a cooperative basis.

- 8.13 Recommend that the Board of Education approve the following resolution to authorize the application to the Local Finance Board and Refunding Bond Ordinance authorizing not to exceed \$2,600,000 Refunding School Bonds as follows for the 2011- 2012 school year:

RESOLUTION OF THE BOARD OF EDUCATION OF THE BOROUGH OF SHREWSBURY IN THE COUNTY OF MONMOUTH, NEW JERSEY MAKING APPLICATION TO THE LOCAL FINANCE BOARD PURSUANT TO N.J.S.A. 18A:24-61 ET SEQ.

WHEREAS, The Board of Education of the Borough of Shrewsbury in the County of Monmouth, New Jersey desires to make application to the Local Finance Board for its approval of a refunding bond ordinance authorizing the issuance of not exceeding \$2,600,000 Refunding School Bonds pursuant to N.J.S.A. 18A:24-61 et seq. in order to provide debt service savings for the school district; and

WHEREAS, The Board of Education of the Borough of Shrewsbury in the County of Monmouth, New Jersey believes that:

- (a) it is in the public interest to accomplish such purpose;
- (b) the purpose is for the health, the welfare, the convenience or the betterment of the inhabitants of the school district;

8.13 Continued:

- (c) the amounts to be expended for the purpose or the improvements are not unreasonable or exorbitant; and
- (d) the proposal is an efficient and feasible means of providing services for the needs of the inhabitants of the school district and will not create an undue financial burden to be placed upon the school district;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF SHREWSBURY IN THE COUNTY OF MONMOUTH, NEW JERSEY as follows:

Section 1. The application to the Local Finance Board is hereby approved, and the Board of Education's Bond Counsel, Financial Advisor and Auditor, along with other representatives of the Board of Education, are hereby authorized to prepare such application and to represent the Board of Education in matters pertaining thereto.

Section 2. The Secretary of the Board of Education is hereby directed to prepare and to file a certified copy of the resolution authorizing the Bonds with the Local Finance Board as part of such application.

Section 3. The Local Finance Board is hereby respectfully requested to consider such application and to record its findings and approval as provided by the applicable New Jersey Statute.

AND:

REFUNDING BOND ORDINANCE OF THE BOARD OF EDUCATION OF THE BOROUGH OF SHREWSBURY IN THE COUNTY OF MONMOUTH, NEW JERSEY, PROVIDING FOR THE REFUNDING OF ALL OR A PORTION OF THE OUTSTANDING SCHOOL BONDS OF THE SCHOOL DISTRICT, DATED APRIL 15, 2002, ISSUED IN THE ORIGINAL PRINCIPAL AMOUNT OF \$3,644,000, APPROPRIATING NOT TO EXCEED \$2,600,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$2,600,000 REFUNDING BONDS TO PROVIDE FOR SUCH REFUNDING.

BE IT ORDAINED BY THE BOARD OF EDUCATION OF THE BOROUGH OF SHREWSBURY IN THE COUNTY OF MONMOUTH, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The Board of Education of the Borough of Shrewsbury in the County of Monmouth, New Jersey (the "School District") is hereby authorized to refund all or a portion of the outstanding School Bonds of the School District issued in the original principal amount of \$3,644,000 and dated April 15, 2002 (the "2002 Bonds"). The 2002 Bonds maturing on or after February 15, 2013 may be redeemed at the option of the School District in whole or in part on any date on or after February 15, 2012 (the "Redemption

8.13 Continued:

Date") at a redemption price equal to the par amount of the 2002 Bonds to be redeemed plus accrued interest, if any, to the Redemption Date.

Section 2. In order to finance the cost of the purpose described in Section 1 hereof, negotiable refunding bonds (the "Refunding Bonds") are hereby authorized to be issued in the aggregate principal amount not to exceed \$2,600,000 pursuant to N.J.S.A. 18A:24-61 et seq.

Section 3. An aggregate amount not exceeding \$75,000 for items of expense listed in and permitted under N.J.S.A. 18A:24-61.4 has been included in the aggregate principal amount of Refunding Bonds authorized herein.

Section 4. The purpose of the refunding is to incur an interest cost savings for the School District.

Section 5. A supplemental debt statement has been prepared and filed in the offices of the Borough Clerk and the Business Administrator/Board Secretary and in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey as required by law. Such statement shows that the gross debt of the Borough as defined in the Local Bond Law and the school debt of the School District is increased by the amount the Refunding Bond authorization exceeds the amount of the proposed refunded bonds.

Section 6. A certified copy of this refunding bond ordinance as adopted on first reading has been filed with the director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey prior to final adoption, together with a complete statement in the form prescribed by the Director and signed by the Business Administrator/Board Secretary or the Board President of the School District as to the indebtedness to be financed by the issuance of the Refunding Bonds authorized herein.

Section 7. The Board President, the Superintendent, the Business Administrator/Board Secretary and other appropriate representatives of the School District are hereby authorized to prepare such documents, to publish such notices and to take such other actions as are necessary or desirable to enable the School District to prepare for the sale and the issuance of the Refunding Bonds authorized herein and to provide for the redemption of the 2002 Bonds referred to in Section 1 hereof.

Section 8. This bond ordinance shall take effect immediately after final adoption and endorsement of the consent of the Local Finance Board upon a certified copy of this ordinance as finally adopted.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barnes	X				
Ms. Hennelly	X				
Mrs. Keale	X				

Mrs. Konefal	X				
Mr. Nelson	X				
Mrs. Rieger	X				
Mr. Smallwood	X				
Mrs. Kachinski	X				
Mr. Costa	X				

On a roll call vote nine (9) members voted yes, no members were absent.

9.0 Curriculum Committee – Mrs. Rieger

9.1 Committee Report

Mrs. Rieger reported that the Committee met on November 7, 2011 and discussed the following:

- Guided Reading Information sessions and visiting of other school districts
- Discussed the possibility of the district establishing a Autistic Spectrum Disorder class
- Changes to the reporting of MAP percentiles and growth data
- Holiday Show and Teacher chaperones
- Discussed the need to update the middle school novels/ summer required reading

It was motioned by Mrs. Rieger, and seconded by Ms. Hennelly to approve items 9.2 through 9.3 as amended:

9.2 Recommend that the Board of Education approve the following professional development for travel reimbursement expenditures for the 2011-2012 school year as listed:

<u>Staff Member</u>	<u>Program/ Workshop/Training</u>	<u>Date</u>	<u>Cost</u>
Cheryl Quinn	NJASL Fall Conference Annual School Library	12/2/11	\$125

9.3 Recommend that the Board of Education approve the following field trip at no cost to the Board of Education. All trip costs to be paid by students and SPTG as listed:

Class/Group: SBS Chorus and Band
 Destination: Lakewood Blueclaws Stadium
 Date(s): Thursday, April 24, 2012
 Cost of Trip: \$ to be paid by students
 Cost of Transportation: \$ TBD

Class/Group: SBS
 Destination: P.E.E.C.
 Date(s): Wednesday, May 16, 2012 through
 Friday, May 18, 2012
 Cost of Trip: \$11,627.50
 Cost of Transportation: \$TBD

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barnes	X				
Ms. Hennelly	X				
Mrs. Keale	X				
Mrs. Konefal	X				
Mr. Nelson	X				
Mrs. Rieger	X				
Mr. Smallwood	X				
Mrs. Kachinski	X				
Mr. Costa	X				

On a roll call vote nine (9) members voted yes, no members were absent.

10.0 Personnel Committee – Mrs. Kachinski

10.1 Committee Report

Mrs. Kachinski reported that the Personnel Committee met on November 2nd, 2011 and discussed matters of a confidential nature.

It was motioned by Mrs. Kachinski, and seconded by Mr. Smallwood, to approve items 10.2 through 10.6 as amended:

10.2 Recommend that the Board of Education retroactively accept the resignation of Jennifer Maratea as Instructional Aide as of November 9, 2011 for the 2011-2012 school year.

10.3 Recommend that the Board of Education retroactively appoint Megan Wolff as Instructional Aide at a rate of \$15.08/hr. for a prorated total of \$13,195 effective November 14, 2011 for the 2011-2012 school year.

10.4 Recommend that the Board of Education re-establish the stipend position of Trip Coordinator for the 2011-2012 school year.

10.5 Recommend that the Board of Education approve the following extra-curricular positions and stipends for the 2011-2012 school year as listed:

<u>Name</u>	<u>Activity</u>	<u>Stipend</u>
District Paid: Janice Bazydlo	Trip Coordinator	\$1,238

10.6 Recommend that the Board of Education retroactively approve the following personnel to provide the HIB Training for substitutes on November 14, 2011 from 7:00 p.m. to 9:00 p.m. for the 2011-2012 school year as listed:

<u>Staff</u>	<u>Rate</u>	<u>Hours</u>	<u>Total</u>
Marissa Shaheen	\$36.53	2 hours	\$73.06

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barnes	X				
Ms. Hennelly	X				
Mrs. Keale	X				
Mrs. Konefal	X				
Mr. Nelson	X				
Mrs. Rieger	X				
Mr. Smallwood	X				
Mrs. Kachinski	X				
Mr. Costa	X				

On a roll call vote nine (9) members voted yes, no members were absent.

11.0 School and Community Relations – Mrs. Keale

- Committee is pleased with the amount of exposure in local papers
- New permission slip for parents regarding children’s pictures on the website
- Awaiting the status of the first edition of Tiger Tales
- American Education Week moved to February
- Suggestion box added to school website under Board of Education section
- Thank you to Michele Sprauer and Peggy Carroll for the carnival decorations

12.0 Old Business – Mrs. Barnes reported on Drug & Alcohol Alliance and updated the public on Red Ribbon Week

13.0 New Business – There was no new business.

14.0 Public Participation –

Two members of the public spoke. The topics included the following:

- Thanking the administration for the Guided Reading parent meetings
- Concerns with the testing and implementation of the Guided Reading program for 4th grade
- Thanking the district for the Veteran’s Assembly – Great job and breakfast was good
- Question regarding the changes in the reporting of MAP percentiles and growth data

15.0 President's Comments – Mr. Costa

Mr. Costa thanked Mrs. Kachinski for filling in for him in the last meeting. He noted that he takes pride in this position and tries not to miss any meetings. Mr. Cost reported that both sides worked very hard but effort without results is just effort. The negotiations process with the SBEA has been ongoing from the end of last year and we are at impasse. Mediation is scheduled for the end of this month.

Mr. Costa thanked the Shrewsbury Youth Athletic Association for their generous donation towards pay to play sports. This is a real plus to helping to keep the costs down.

Mr. Costa thanked the SPTG and their army of volunteers led by Mrs. Lori Gannon. He also clarified the role of SPTG vs. Trips decided with SPTG and responsible for all fundraising efforts then turn over the money for the bills to be paid by the Business office. SPTG is good for everybody the fundraising goes towards class trips.

Mr. Costa wished everyone a very Happy Thanksgiving.

16.0 Closed Executive Session

16.1 It was motioned by Mrs Kachinski, seconded by Mrs. Barnes, to move into Closed Executive Session at 8:39 p.m. to discuss confidential personnel matters and/or matters of attorney/client privilege and/or matters of litigation and/or negotiations or contractual matters from which the public may be excluded. Minutes of this meeting will be made available to the public when the need for confidentiality no longer exists.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barnes	X				
Ms. Hennelly	X				
Mrs. Keale	X				
Mrs. Konefal	X				
Mr. Nelson	X				
Mrs. Rieger	X				
Mr. Smallwood	X				
Mrs. Kachinski	X				
Mr. Costa	X				

On a voice call vote nine (9) members voted yes, no members were absent.

16.2 It was motioned by Mrs. Kachinski, seconded by Mrs. Barnes, to reconvene into public session at _____ p.m.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barnes	X				

Ms. Hennelly	X				
Mrs. Keale	X				
Mrs. Konefal	X				
Mr. Nelson	X				
Mrs. Rieger	X				
Mr. Smallwood	X				
Mrs. Kachinski	X				
Mr. Costa	X				

On a voice vote nine (9) members voted yes, no members were absent.

17.0 Adjournment

- 17.1 It was motioned by _____, seconded by _____, to adjourn the meeting at _____p.m.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barnes	X				
Ms. Hennelly	X				
Mrs. Keale	X				
Mrs. Konefal	X				
Mr. Nelson	X				
Mrs. Rieger	X				
Mr. Smallwood	X				
Mrs. Kachinski	X				
Mr. Costa	X				

On a voice vote nine (9) members voted yes, no members were absent.

Respectfully Submitted,

Debora Avento
 Business Administrator/Board Secretary